

# City of Delano

FY 2017 – 2018 Annual Action Plan  
(July 1, 2017 through June 30, 2018)



May 2017

City of Delano  
City Manager's Office  
1015 11th Ave  
Delano, CA 93215

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# Executive Summary

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## AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

The City of Delano encompasses about 13 square miles, with an estimated population of 53,041 people in 2010 according to U.S. Census Bureau. Delano is home to two California state prisons: North Kern State Prison and Kern Valley State prison. In 2016, the Department of Finance estimates that 17 percent of the City's population consists of prison inmates and other non-household populations such as nursing homes, school dormitories, and military barracks held in group quarters (8,913 persons).

The City of Delano, known as the Diamond of the Golden Empire, is located in the Kern County-Bakersfield metropolitan area; Kern County is the third largest county in California, covering more than 8,000 square miles. Delano is located 31 miles north-northwest of Bakersfield, the County seat, and is strategically located along State Highway 99, one of California's primary north/south arterials.

This Fiscal Year (FY) 2017-2018 Action Plan was prepared using the eCon Planning Suite system developed by HUD and covers the planning period of July 1, 2017, through June 30, 2018. The system prescribes the structure and contents of this document, following the Federal Consolidated Planning regulations.

### 2. Summarize the objectives and outcomes identified in the Plan

This Action Plan incorporates outcome measures for activities in accordance with the Federal Register Notice dated March 7, 2006, which require the following Performance Measure Objectives/Outcomes to be associated with each activity funded:

#### General Objective Categories- Activities will meet one of the following:

- Decent Housing (DH)
- A Suitable Living Environment (SL)
- Creating Economic Opportunities (EO)

#### Outcome Categories- Activities will meet one of the following:

- Availability/Accessibility (1)
- Affordability (2)
- Sustainability (3)

The City of Delano has a range of housing and community development needs. CDBG funds alone are not adequate to address the various needs identified during the public outreach process and summarized in the Needs Assessment of the FY 2016-2020 Consolidated Plan. Recognizing the national objectives of these funding programs and specific program regulations, the City intends to use these funds to coordinate programs, services, and projects to create a decent and suitable living environment to benefit low- and moderate-income households and those with special needs. Needs which have been determined to be a High Priority level will receive funding during this Five-

Year CP period. Needs with a Low Priority may be funded based on the availability of funds. The priorities established in the FY 2016-2020 Consolidated Plan are:

### **Housing Priorities**

- Conserve and improve housing.
- Provide first-time homebuyer opportunities.
- Support new affordable housing construction.
- Promote equal housing opportunity.
- Support housing and services for persons with special needs, including homeless and persons at risk of homelessness.

### **Community Development Priorities**

- Provide for new and improve existing community facilities.
- Provide for needed infrastructure improvements in low- and moderate-income areas
- Provide for necessary planning activities.

## **3. Evaluation of past performance**

In FY 2015-2016, the City of Delano provided financial assistance to provide services that assist the homeless and other persons with special needs. With the City's support, a Domestic Violence Shelter was completed in May 2016 – providing up to 24 shelter beds for the homeless or victims of domestic violence in Delano. The City also made an effort to provide and expand homeownership opportunities and promote the City's First-Time Homebuyer Program. Additionally, the City addressed economic opportunity needs in the community. The City of Delano collaborated with agencies providing an entrepreneurial training program and business counseling for residents in Delano.

The City has been diligently implementing its Consolidated Plan through the Annual Action Plan process. FY 2016-2017 accomplishments will be available after June 30, 2017.

## **4. Summary of Citizen Participation Process and consultation process**

The citizen participation process utilized for the FY 2017-2018 Annual Action Plan included discussing community needs with surrounding cities and nonprofits. Over the past year, the City of Delano has been in discussions with Alliance Against Family Violence & Sexual Assault (AAFVSA), a non-profit organization out of Bakersfield in regards to meeting Delano's need for a shelter. Currently the City and AAFVSA attorneys are working out an agreement to help fund the operations of the shelter with CDBG funds.

The City of Delano will conduct a public hearing before the City Council to discuss community needs and review the Draft Action Plan on April 17, 2017. As of the writing of this Draft Action Plan, Congress has not yet completed the appropriation process and therefore HUD has not yet announced the City's actual allocation for FY 2017-2018. Comments received during the public hearing will help the City determine the method of adjusting the estimates once the final CDBG allocation is announced. A second public hearing will be conducted before the City Council on May 15, 2017 to adopt the Action Plan.

Public notices for the hearings were published in the Delano Record, were posted at City Hall, and were posted on the City's Website. Proof of publication for all public hearings, meetings, and general outreach efforts can be found in the Appendix.

A 30-day public review will be held from April 14, 2017 through May 15, 2017. Copies of the draft Action Plan will be available for the public to read on the City website and at Delano City Hall. Copies will also be available for review by requesting in person or by telephone, fax, or e-mail. City staff ensures adequate notification of all public hearings. Advance notice of public hearings is printed in newspapers of general circulation at least ten days prior to the meeting date and translation services are always available upon request for non-English speaking residents.

Additionally, the City ensures reasonable access to information and records related to the development of the Plan and to the expenditure of resources for programs funded by CDBG. The final Consolidated Plan, amendments to the Plan, and annual Action Plans will be available for five years at City Hall.

## **5. Summary of public comments**

A summary of the public comments received is provided in Appendix A.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

All comments were received.

## **7. Summary**

The City of Delano has undertaken diligent and good faith efforts in outreaching to all segments of the community that may benefit from the City's CDBG program.

## PR-05 Lead & Responsible Agencies – 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	Delano	
CDBG Administrator	Delano	Economic Development Department

**Table 1 – Responsible Agencies**

#### **Narrative (optional)**

The City of Delano Economic Development Department (EDD) serves as the lead agency coordinating the consolidated planning and application submission process. The EDD oversees the programs funded by the Consolidated Plan and prepares, manages, implements, and monitors the Consolidated Plan documents, including the City's Annual Action Plan (AAP) and Consolidated Annual Performance Evaluation and Review (CAPER).

#### **Consolidated Plan Public Contact Information**

For matters concerning the City of Delano's CDBG program, please contact: Ana Fernandez, Economic Development Specialist, City of Delano Economic Development Department, 1015 Eleventh Ave. P.O. Box 3010, Delano, CA 93215.

# AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

## 1. Introduction

As part of the development of this Action Plan, the City consulted and coordinated with nonprofit agencies regarding the needs of the low- and moderate-income community. The outreach program has been summarized in the Executive Summary and Citizen Participation sections of the Action Plan. Copies of the draft One-Year Action Plan will be available during the 30-day public review of the One Year Action Plan from April 14, 2017 through May 15, 2017.

**Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

In preparing the FY 2017-2018 Action Plan, the City of Delano incorporated the information contained in the Five-Year Consolidated Plan Needs Assessment, which was developed after consultation with a wide range of service providers and community stakeholders that represented the interest of persons with special needs and low and moderate income households. Specifically, the outreach list consisted of 70 agencies, including:

- Nonprofit service providers that cater to the needs of low and moderate income households and persons with special needs, including persons with disabilities;
- Affordable housing providers;
- Housing advocates; Housing professionals;
- Public agencies; and
- Economic development and employment organizations.

The City will continue to consult with the public and nonprofit agencies to address the housing and community development needs in the City.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City is committed to funding programs with CDBG funds that have a strong emphasis on addressing housing needs citywide and the ongoing “continuum of care” for the homeless. For FY 2017-2018, Delano’s CDBG funds will be used to address a continuum of care that supports the operational needs for Transitional Housing and Shelter for the homeless, or victims of domestic violence in Delano.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City of Delano does not receive ESG funds.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities**

<b>1</b>	<b>Agency/Group/Organization</b>	<b>Alliance Against Family Violence &amp; Sexual Assault (AAFVS)</b>
	Agency/Group/Organization Type	Services-Victims of Domestic Violence
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Over the past year, the City of Delano consulted with the Alliance Against Family Violence & Sexual Assault (AAFVS) in regards to meeting Delano’s need for a shelter
<b>2</b>	<b>Agency/Group/Organization</b>	<b>City of Delano</b>
	Agency/Group/Organization Type	Other government - Local Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Economic Development Anti-poverty Strategy Lead-based Paint Strategy Community Development (Infrastructure and Public Facility) Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	In the development of the annual Action Plan, staff met with city departments to determine needs and projects.

**Table 2 – Agencies, groups, organizations who participated**

**Identify any Agency Types not consulted and provide rationale for not consulting**

All applicable agencies and agency types were consulted.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Kern County Homeless Collaborative	Delano's goals of the Strategic Plan overlap with the goals of KCHC regarding homeless needs.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

Refer to Appendix A for proof of publication and summary of public comments received

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation**

#### **Summarize citizen participation process and how it impacted goal-setting**

The citizen participation process utilized for the FY 2017-2018 Annual Action Plan included discussing community needs with surrounding cities and nonprofits. Over the past year, the City of Delano has been in discussions with Alliance Against Family Violence & Sexual Assault, a non-profit organization out of Bakersfield, CA in regards to meeting Delano's need for a shelter. Currently the City and AAFVSA attorneys are working out an agreement to help fund the Operations of the shelter with CDBG funds.

The City of Delano will conduct a public hearing before the City Council on April 17, 2017 to discuss community needs and review the Action Plan, as well as present potential eligible activities. As of the writing of this Draft Action Plan, Congress has not yet completed the appropriation process and therefore HUD has not yet announced the City's actual allocation for FY 2017-2018. Comments received during the public hearing will help the City determine the method of adjusting the estimates once the final CDBG allocation is announced.

A second public hearing will be conducted before the City Council on May 15, 2017 to adopt the Action Plan. Public notices for the hearings were published in the Delano Record, were posted at City Hall, and were posted on the City's Website. Proof of publication for all public hearings, meetings, and general outreach efforts can be found in the Appendix.

A 30-day public review will be held from April 14, 2017 through May 15, 2017. Copies of the draft Action Plan will be available for the public to read on the City website and at Delano City Hall. Copies will also be available for review by requesting in person or by telephone, fax, or e-mail. City staff ensures adequate notification of all public hearings. Advance notice of public hearings is printed in newspapers of general circulation at least ten days prior to the meeting date and translation services are always available upon request for non-English speaking residents.

## Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Hearing	Non-targeted/broad community	The City will conduct a public hearing on April 17, 2017 to consider the proposed funding allocations for the CDBG 2017-2018 activities.	A summary of any comments received can be found in Appendix A.	All comments were accepted.	
2	Newspaper AD	Non-targeted/broad community	A notice was published in the Delano Record on April 6, 2017 announcing a public hearing on April 17, 2017 to consider the proposed funding allocations for the CDBG 2017-2018 activities and announcing the availability of the draft Action Plan for a 30-day public review and comment period from April 14 through May 15, 2017. The notice also announced the second public hearing to be held on the adoption of the final FY 2017-2018 Annual Action Plan at the May 15, 2017 Council Meeting. A final notice was published on April XX, 2017 announcing the second public hearing. All Public notices were published in the Delano Record, were posted at City Hall, and were posted on the City's Website.	A summary of any comments received can be found in Appendix A.	All comments were accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	30-day Public Review	Non-targeted/broad community	A 30-day public review was held from April 14, 2017 through May 15, 2017. Copies of the draft FY 2017-2018 Action Plan were available for the public to read on the City website and at City Hall. Copies were also available for review by requesting in person or by telephone, fax, or e-mail.	A summary of any comments received can be found in Appendix A..	There were no comments not accepted.	

**Table 4 – Citizen Participation Outreach**

# Expected Resources

## AP-15 Expected Resources – 91.220(c) (1, 2)

### Introduction

Housing resources reasonably expected to be available include: CDBG funds; Section 8 funds; and others as they become available.

For the FY 2017-2018 program year, the City anticipates an allocation of \$611,602 in CDBG funds. This is an estimate because as of the writing of this Draft Action Plan, Congress has not yet completed the appropriation process and therefore HUD has not yet announced the City’s actual allocation for FY 2017-2018. Should the official allocation differ from the estimate, the City will adjust the distribution of funds to the infrastructure projects in the case of an increase/decrease in the final funding provided.

### Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 2				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
<b>CDBG</b>	Public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	<b>\$611,602</b>	<b>0</b>	<b>0</b>	<b>\$611,602</b>	<b>\$1,834,806</b>	The available resource over five years is based on constant annual allocations.

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

Federal funds will leverage additional resources as grant opportunities become available. The City actively pursues funding available at the local, state, and federal levels. The City also collaborates with other public and private agencies to maximize the cost-effectiveness of CDBG-funded programs. The CDBG program does not have a matching requirement.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The City does not anticipate utilizing CDBG funds within the Consolidated Plan period to acquire land of property to address identified needs in this plan.

**Discussion**

If final annual allocation is different from the estimate provided in this section, to accommodate the City will adjust the distribution of funds to the infrastructure projects in the case of an increase/decrease in the final funding provided.

# Annual Goals and Objectives

## AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Public Services	2016	2021	Homeless Non-Homeless Special Needs	-	Public Services	CDBG: \$91,740	Public Services other than Low/Moderate Income Housing Benefit: 100 persons assisted
2	Infrastructure and Public Facilities	2016	2021	Non-Housing Community Development	-	Infrastructure and Public Facilities	CDBG: \$397,542	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 25,620 persons assisted
3	Program Planning and Administration	2016	2021	Non-Housing Community Development	-	Program Planning and Administration	CDBG: \$122,320	Other:

Table 6 – Goals Summary

## Goal Descriptions

1	<b>Goal Name</b>	<b>Public Services</b>
	<b>Goal Description</b>	Support the needs of low and moderate income households through public services. The focus is to provide services for victims of domestic violence at a center assisted with CDBG funds. Other public/supportive services for the homeless, at-risk homeless, and persons with special needs may be deemed appropriate in the future.
2	<b>Goal Name</b>	<b>Infrastructure and Public Facilities</b>
	<b>Goal Description</b>	Provide assistance to City projects that benefit lower income households by improving infrastructure and providing facilities that serve their needs. Such projects must be able to demonstrate that they will serve areas of the City of Delano that meet HUD requirements regarding household incomes for that area.
3	<b>Goal Name</b>	<b>Program Planning and Administration</b>
	<b>Goal Description</b>	Up to 20 percent of the CDBG funds will be used to support the general administration and monitoring of the programs, general expenses to administer the program and to cover preparation costs of HUD required documents, including reports, the Action Plan and Consolidated Annual Performance and Evaluation Report.

Table 7 – Goal Descriptions

# AP-35 Projects – 91.220(d)

## Introduction

The City plans to pursue the following specific projects during FY 2017-2018 using CDBG funds.

## Projects

#	Project Name
1	Domestic Violence Center Operations
2	New Gym – Sec 108 Loan Repayment
3	Waterline and Resurfacing Street Improvements
4	Court House Rehabilitation
5	Planning and Administration

Table 8 – Project Information

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs:

The City has a limited CDBG allocation and must utilize the funding in an efficient manner. The City recognizes the need to address the needs of the most vulnerable segments of its community (those who are victimized and have become homeless or at-risk of becoming homeless). Therefore, the City plans to use up to 15 percent of its annual CDBG allocations to assist the Domestic Violence Center. Public improvements and facilities serving its low and moderate income neighborhoods and residents with special needs are either aging or inadequate. The City will utilize the majority of its CDBG allocations to provide or improve infrastructure and facilities in order to create a decent and suitable living environment for low and moderate income residents and those with special needs. Furthermore, the City will utilize other state and federal funds to provide other housing and supportive services.

# Projects

## AP-38 Projects Summary

### Project Summary Information

1	<b>Project Name</b>	<b>Domestic Violence Center Operations</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$91,740
	<b>Description</b>	Services to low and moderate income households.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	100 persons are estimated to benefit from the activities.
	<b>Location Description</b>	Location is confidential.
	<b>Planned Activities</b>	Funds allocated to the Domestic Violence Center will be used to meet the needs for transitional housing and shelter for the homeless or victims of domestic violence in Delano. The shelter provides 12 emergency and 12 transitional beds.
2	<b>Project Name</b>	<b>New Gym – Sec 108 Loan Repayment</b>
	<b>Target Area</b>	Not applicable
	<b>Goals Supported</b>	Infrastructure and Public Facilities
	<b>Needs Addressed</b>	Infrastructure and Public Facilities
	<b>Funding</b>	CDBG: \$84,167

	<b>Description</b>	Repayment of Section 108 loan for the construction of gymnasium at the community center – 140 W. 11 <sup>th</sup> Avenue.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Not applicable. Beneficiaries have been previously reported.
	<b>Location Description</b>	Gymnasium at the community center – 140 W. 11 <sup>th</sup> Avenue.
	<b>Planned Activities</b>	Funds allocated will go to the repayment of the Section 108 loan provided for the construction of gym at new community center – 140 W. 11th Ave.
<b>3</b>	<b>Project Name</b>	<b>Waterline and Resurfacing Street Improvements</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Infrastructure and Public Facilities
	<b>Needs Addressed</b>	Infrastructure and Public Facilities
	<b>Funding</b>	CDBG: \$63,375
	<b>Description</b>	Infrastructure activities to include replacement of water lines and resurfacing of streets and alleys.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	25,620 persons in low and moderate income areas are estimated to benefit from the activities.
	<b>Location Description</b>	City of Delano low and moderate income areas.
	<b>Planned Activities</b>	Infrastructure activities to include replacement of water lines and resurfacing of streets and alleys.
<b>4</b>	<b>Project Name</b>	<b>Courthouse Rehabilitation</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Infrastructure and Public Facilities

	<b>Needs Addressed</b>	Infrastructure and Public Facilities
	<b>Funding</b>	CDBG: \$250,000
	<b>Description</b>	Rehabilitation of existing Court House
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Not applicable.
	<b>Location Description</b>	Courthouse at 1122 Jefferson Street
	<b>Planned Activities</b>	Funds allocated will go to the retrofit of City owned buildings with the installation of cool roof system per CCR Title 24. All the new material will meet or exceed the CRR Title 24 Cool Roof System regulation for the State of California.
5	<b>Project Name</b>	<b>Planning and Administration</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Program Administration
	<b>Needs Addressed</b>	Program Administration
	<b>Funding</b>	CDBG: \$122,320
	<b>Description</b>	CDBG administration and planning activities.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Not applicable.
	<b>Location Description</b>	The CDBG program is administered at City Hall.
	<b>Planned Activities</b>	CDBG administration and planning activities.

Table 9 – Project Summary

## AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Public service dollars are directed toward the operation of the Domestic Violence Center (location confidential). Such services are available to all residents citywide. Infrastructure and public facility improvements will take place primarily in the low and moderate income areas or at locations that serve primarily low and moderate income residents or persons with special needs.

### Geographic Distribution

Target Area	Percentage of Funds
Not Applicable	Not Applicable

Table 10 - Geographic Distribution

### Rationale for the priorities for allocating investments geographically

Consistent with the CDBG regulations, public services assist residents from all areas of the City, based on their needs and income or other qualifications. Most low and moderate income neighborhoods in the City have aging or inadequate infrastructure and public facilities. Projects involving the improvement of infrastructure and facilities will take place primarily in the low and moderate income areas or at locations that serve primarily low and moderate income residents or persons with special needs.

### Discussion

See discussion above.

# Affordable Housing

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## AP-55 Affordable Housing – 91.220(g)

### Introduction

The City anticipates using CDBG funds to assist in the operation of the Domestic Violence Center, which offers 12 emergency shelter beds and 12 transitional beds. Over the course of one year, an estimate 100 persons may benefit from this service.

One Year Goals for the Number of Households to be Supported	
Homeless	50
Non-Homeless	
Special-Needs	50
Total	100

Table 11 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	100
The Production of New Units	
Rehab of Existing Units	
Acquisition of Existing Units	
Total	100

Table 12 - One Year Goals for Affordable Housing by Support Type

### Discussion

See discussions above.

## AP-60 Public Housing – 91.220(h)

### Introduction

The needs of public housing in City of Delano are typically met by the Housing Authority of the County of Kern (HACK), which is an independent, local government agency providing safe, affordable housing to thousands of Kern County residents.

#### **Actions planned during the next year to address the needs to public housing**

No actions are planned during the next year to address the needs of public housing.

#### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

Self-Help Enterprises (SHE) administers and monitors the City's Homebuyer Assistance Program and the Housing Rehabilitation Program (using State funds). SHE inspects homes before, during, and after construction to ensure compliance with local, State, and federal regulations and works with City of Delano residents, including public housing residents, to participate in homeownership.

#### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

HACK is not designated as troubled.

### Discussion

See discussion above.

# AP-65 Homeless and Other Special Needs Activities – 91.220(i)

## Introduction

According to Title 42 of the United States Code, Chapter 19, homeless persons are described as persons who lack fixed, regular, and adequate nighttime residence or they live in a welfare hotel, emergency and transitional housing program, or a place not ordinarily used as regular sleeping accommodations, such as cars, movie theatres, abandoned buildings, in parks, or on the street. Homelessness can be distinguished by its duration. First, there are the transitionally homeless people who, because of circumstances usually in combination with other factors such as loss of job, unexpected expenses, or health issues, are unable to stay housed. The majority of this homeless population is extremely poor. In contrast, chronically homeless people routinely live on the streets or other places not intended for habitation.

**Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City will continue its efforts in the prevention of homelessness by collaborating with agencies that provide services for the homeless and those at-risk of becoming homeless. The City will also provide referrals to public assistance programs offered by other agencies such as the Kern County Homeless Collaborative, Community Action Partnership of Kern, and United Way of Kern County. In addition, the City plans to use CDBG funds to assist in the operation of the Domestic Violence Center. Such services would help prevent homelessness among victims of domestic violence.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City will continue its efforts in addressing the emergency shelter and transitional housing needs of homeless persons by collaborating with agencies that provide shelter for the homeless. The City will also provide referrals to public assistance programs offered by other agencies such as the Kern County Homeless Collaborative, Community Action Partnership of Kern, and United Way of Kern County. Furthermore, the City's efforts in providing assistance to victims through the Domestic Violence Center will help prevent homelessness among these victims.

### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The City will continue its efforts in helping homeless persons make the transition to permanent housing and independent living by collaborating with agencies that provide shelter for the homeless. The City will also provide referrals to public assistance programs offered by other agencies such as the Kern County Homeless Collaborative, Community Action Partnership of Kern, and United Way of Kern County.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The City will continue its efforts in helping low income individuals and families avoid becoming homeless, especially extremely low income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs by collaborating with agencies that provide shelter for the homeless. The City will also provide referrals to public assistance programs offered by other agencies such as the Kern County Homeless Collaborative, Community Action Partnership of Kern, and United Way of Kern County.

### **Discussion**

See above discussion.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction**

Market and governmental factors pose constraints to the provision of adequate and affordable housing. These factors tend to disproportionately impact lower and moderate income households due to their limited resources for absorbing the costs. Delano works to remove barriers to affordable housing by implementing a Housing Element that is consistent with California law and taking actions to reduce costs or provide off-setting incentives to assist in the production of safe, high-quality, affordable housing. The City is committed to removing governmental constraints that hinder the production of housing, and offers a one-stop streamlined permitting process to facilitate efficient entitlement and building permit processing.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The City will continue to monitor its zoning and development regulations. The City will continue to implement the streamlined permit processing as required by State law. The City will continue to offer incentives to foster affordable housing development through State density bonus law and local incentives through the various specific plans.

### **Discussion**

See discussion above.

# AP-85 Other Actions – 91.220(k)

## Introduction

This section discusses the City's underserved needs and institutional structure for delivering housing and community development activities.

### **Actions planned to address obstacles to meeting underserved needs**

The City's underserved populations include the elderly, disabled, homeless and at-risk homeless families and individuals. The City will rely on its existing network of public and nonprofit service agencies to provide an array of supportive services for the City's underserved groups.

### **Actions planned to foster and maintain affordable housing**

The City will continue to foster affordable housing development in the community through incentives such as density bonuses for affordable housing, mixed use development, and lot consolidation. In addition, fair housing as a homeless prevention strategy can assist those facing unfair evictions and foreclosure frauds, and therefore be able to remain at their homes.

### **Actions planned to reduce lead-based paint hazards**

The City's Code Enforcement staff will continue to provide information of lead-based paint hazards and resources for abatement to residents. Such information is also available at public counters.

### **Actions planned to reduce the number of poverty-level families**

The City seeks to reduce the number of people living in poverty (extremely low income households earning less than 30 percent of the AMI) by continuing to implement its anti-poverty strategy which includes providing a number of programs, including housing assistance and economic development assistance.

Addressing high housing costs and housing insecurity are critical components to an anti-poverty strategy. The City works closely with HACK to provide for the Section 8 Housing Choice Voucher Program and the Public Housing Program. These two programs provide housing assistance and affordable housing for lower income families and individuals. The City also collaborates with the Kern County Continuum of Care aimed at addressing homelessness in the region.

In addition, the City's anti-poverty strategy includes policies and programs that aim to improve coordination and collaboration among City departments and non-profit agencies that provide health and social services, employment training, legal assistance, and other support services for low-income persons.

The City's economic development strategic plan also aims to reduce poverty by creating a better business environment in the City through business attraction and retention (Business Assistance Program) and workforce development.

**Actions planned to develop institutional structure**

The City hopes to seek additional funding sources to overcome gaps in the institutional structure and service delivery system. In addition, the City will collaborate with various local entities to ensure that services are available to residents in need.

**Actions planned to enhance coordination between public and private housing and social service agencies**

The City will continue to coordinate with public and private housing and services agencies to deliver housing and community development activities in the community. Various agencies will continue to be invited to attend public meetings related to the CDBG program.

**Discussion**

See discussions above.

# Program Specific Requirements

## AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

### Introduction

#### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	0
5. The amount of income from float-funded activities	0
Total Program Income	0

#### Other CDBG Requirements

1. The amount of urgent need activities	0
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### Discussion

See discussions above.

# Appendix A: Outreach

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1. Outreach & Comments Received
2. Proof of Public Notice

## Outreach & Comments Received

### Public Hearings

The City will conduct a public hearing on April 17, 2017 to consider the proposed funding allocations for the CDBG 2017-2018 activities.

The City Council will conduct a second public hearing on May 15, 2017 to consider the adoption of Draft Action Plan for FY 2017-2018.

**Comments Received:** *To be provided.*

### Public Review

The Draft Action Plan will be available for 30-day public review commencing on April 14, 2017.

**Comments Received:** *To be provided.*

# Proof of Public Notice

[To be provided]