

**CITY OF DELANO
TWO YEAR ANNUAL BUDGET, FY 2012 & 2013
MISSION STATEMENT/DEPARTMENT GOALS**

Department: Recreation

Fund: 01 Dept: 610

MISSION STATEMENT

Enhance the quality of life through recreational programs, activities and well maintained facilities that are safe to use and meet the recreational needs of all ages.

DEPARTMENT GOALS

Provide a variety of recreational facilities which meet the recreational needs of the community.

Offer a mix of recreation programs and activities for all age groups from pre-school to seniors.

Continue seeking funding sources to construct and maintain new recreation facilities to expand recreational opportunities.

CITY OF DELANO
TWO YEAR ANNUAL BUDGET, FY 2012 & 2013
DEPARTMENTAL SUMMARY AND EXPENDITURE DETAIL

Department: Recreation

Fund: 01

Dept: 610

DEPARTMENTAL SUMMARY						
Description	Actual Expend. 2008-2009	Actual Expend. 2009-2010	Adjusted Budget 2010-2011	Estimated Actual 2010-2011	Approved Budget 2011-2012	Approved Budget 2012-2013
Salaries & Benefits	382,998	479,206	542,743	467,062	445,900	475,500
Maintenance & Operations	223,265	178,667	265,446	271,355	246,490	254,500
Capital Outlay	50,949	19,496	-	-	-	28,100
Capital Improvements	-	-	-	-	-	-
Debt Service	-	4,556	-	-	-	-
Other Financing Uses	-	-	-	-	-	-
Total	657,212	681,925	808,189	738,417	692,390	758,100

EXPENDITURE DETAIL							
Object No.	Description	Actual Expend. 2008-2009	Actual Expend. 2009-2010	Adjusted Budget 2010-2011	Estimated Actual 2010-2011	Approved Budget 2011-2012	Approved Budget 2012-2013
<u>Salaries and Benefits:</u>							
5110	Salaries-Regular	119,626	167,899	179,616	173,842	128,900	132,000
5115	Regular - Part Time	32,029	22,715	81,432	1,787	106,600	128,000
5120	Temporary - Part Time	133,811	146,407	153,003	162,415	78,700	78,700
5125	Summer Academy-Wages	18,959	18,396	25,000	16,485	25,000	25,000
5130	Overtime Pay	7,264	6,500	11,210	2,651	11,000	11,000
5140	Standby Pay	-	-	-	-	-	-
5160	Council/Com Pay	-	-	-	-	-	-
5190	Other Salaries/Benefits	7,418	13,177	4,263	6,434	1,000	1,000
5191	FICA	24,183	28,134	25,604	27,849	29,700	31,600
5192	Pension	16,901	35,071	24,145	35,791	30,800	31,600
5193	Medical & Life Insurance	17,311	32,670	25,268	32,408	24,300	26,500
5194	Cafeteria/Mgt. Incentive	4,790	7,008	11,936	6,134	6,900	7,000
5195	Workers' Comp	706	1,229	1,266	1,266	3,000	3,100
Total Salaries & Benefits		382,998	479,206	542,743	467,062	445,900	475,500
<u>M & O</u>							
5200	Administrative Overhead	-	-	-	-	-	-
5201	Electrical	-	-	-	-	-	-
5203	Telephone	4,371	3,979	3,633	3,633	3,800	4,000
5205	Water	-	-	-	-	-	-
5300	Office Supplies	6,866	4,121	7,210	7,210	7,000	7,200
5301	Postage	626	874	1,236	-	1,100	1,200
5302	Printing & Copying	6,650	6,269	1,726	4,200	7,000	7,000
5303	Advertising	319	5	1,030	-	1,000	1,100

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EXPENDITURE DETAIL (Cont'd)							
Object No.	Description	Actual Expend. 2008-2009	Actual Expend. 2009-2010	Adjusted Budget 2010-2011	Estimated Actual 2010-2011	Approved Budget 2011-2012	Approved Budget 2012-2013
M&O (cont'd)							
5306	Computer Supplies	226	425	3,617	-	3,000	3,500
5400	Travel, Conf., & Training	412	157	773	773	-	-
5423	Dues, Membership, Subscriptions	220	295	258	258	300	350
5510	Vehicle M&O - Direct Chrg. Dept.	2,270	610	3,671	500	1,000	1,500
5511	Vehicle M&O - Fuel	5,925	5,903	7,641	6,646	7,000	7,500
5512	Vehicle M&O - Parts	182	-	113	113	200	200
5513	Vehicle M&O - Labor	4,853	2,329	4,561	500	1,000	1,000
5514	Share of Cost - City MIS	12,041	9,700	9,273	10,818	10,200	10,400
5515	CIS - Maintenance	-	-	-	-	-	-
5520	Repairs - Special Equipment	1,065	2,155	6,210	6,210	4,000	4,500
5522	Contractual Maintenance	815	290	1,545	1,545	1,500	1,600
5523	Rents & Leases	-	1,672	1,745	1,745	1,800	1,900
5524	Professional/Technical	56,016	5,241	8,300	8,300	8,300	8,500
5529	Legal Services	-	-	-	-	-	-
5532	SEMS Operations	537	432	432	432	300	250
5603	Employee Physicals	-	-	206	206	-	-
5611	Adult Programs	4,622	1,604	7,240	7,240	7,240	7,500
5616	Non-City Programs	-	7,943	24,000	25,000	-	-
5617	Youth Programs	73,372	69,292	113,450	113,450	113,450	115,000
5619	Concessions - SSR	14,578	19,247	21,905	21,905	22,000	25,000
5626	Advanced Summer Academy	-	9,851	-	15,000	15,000	15,000
5700	General Supplies	21,299	13,776	18,795	18,795	21,000	21,000
5741	Pool Supplies & Equipment	-	6,497	10,696	10,696	1,300	1,300
5784	Liability Insurance	6,000	6,000	6,180	6,180	8,000	8,000
5785	Employee Liability Insurance	-	-	-	-	-	-
5792	General Administration	-	-	-	-	-	-
5799	Consultant Services	-	-	-	-	-	-
5871	Repairs & Maint. - Space	-	-	-	-	-	-
6000	Depreciation	-	-	-	-	-	-
Total M & O		223,265	178,667	265,446	271,355	246,490	254,500
Capital Outlay							
80EC	Pool Vacuum Cleaner	-	4,500	-	-	-	-
88AB	Ridge Remover	-	-	-	-	-	-
88AC	Carpet Replacement	-	-	-	-	-	-
88AD	Exercise Equipment(Fitness)	12,477	14,996	-	-	-	-
88AE	Soda Vending Machine	-	-	-	-	-	-
89AF	Pool Repairs	13,476	-	-	-	-	-
880D	Rec. Computer	-	-	-	-	-	-
880V	Pickup Truck	22,716	-	-	-	-	-
New	Soccer Park Utility Vehicle	-	-	-	-	-	-

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EXPENDITURE DETAIL (Cont'd)							
Object No.	Description	Actual Expend. 2008-2009	Actual Expend. 2009-2010	Adjusted Budget 2010-2011	Estimated Actual 2010-2011	Approved Budget 2011-2012	Approved Budget 2012-2013
Capital Outlay (cont'd)							
830A	Replacement AV System	-	-	-	-	-	5,100
830B	Replace four (4) Trademills	-	-	-	-	-	23,000
New	Replace Recreation Software		-	-	-	-	-
New	Replacement Phone System		-	-	-	-	-
880W	Infield Mix (1) Diamond	-	-	-	-	-	-
880X	Filed Groomer Diamonds	-	-	-	-	-	-
880Y	Pressure Line Painter	-	-	-	-	-	-
880Z	Soccer Arm Line Painter	-	-	-	-	-	-
8X20	BB BSTOP	-	-	-	-	-	-
8X21	Renovate Pool	-	-	-	-	-	-
8X22	Repair Tennis Courts - Jefferson	-	-	-	-	-	-
8X27	Curb	2,280	-	-	-	-	-
	Total Capital Outlay	50,949	19,496	-	-	-	28,100
Capital Improvement							
	Total Capital Improvement	-	-	-	-	-	-
Total Debt Service							
6100	Principal Debt	-	4,193	-	-	-	-
6102	Interest Debt	-	363	-	-	-	-
	Total Debt Service	-	4,556	-	-	-	-
	Total Other Financing Uses	-	-	-	-	-	-
	Department Total	657,212	681,925	808,189	738,417	692,390	758,100

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SALARIED EMPLOYEES				
Position Title	Number of Positions		Annual Salary	
	PY Approved	Approved	2012 Approved	2013 Approved
Existing Positions:				
Community Services Director (A)	0.50	0.00	-	-
Administrative Secretary (A)	0.50	0.50	18,400	18,600
Recreation Coordinator	1.00	1.00	33,000	34,600
Recreation Supervisor	1.00	1.00	50,000	50,000
Office Assistant I	1.00	1.00	27,500	28,800
Total Existing Positions	4.00	3.50	128,900	132,000
New Positions/Changes:				
(A) .50 to 01-600 Parks Maintenance				
.50 to 01-610 Recreation				
Recreation Coordinator		-	-	-
Total New Positions/Changes	-	-	-	-
Total Salaried Employees	4.00	3.50	128,900	132,000

Hourly Employees:

Position Title	Hrly Wage	No. of Hours	Annual Wages	
Gym Supervisors (10 Regular Part Time)			106,600	128,000
PT Recreational Workers (Temp Part Time)			78,700	78,700
Summer Academy			25,000	25,000
Total Hourly Employees	-	-	210,300	231,700
PERSONNEL RECAP				
			Approved 2010/11	Approved 2011/12
Regular			4.00	3.50
Part-time				

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