

**CITY OF DELANO
TWO YEAR ANNUAL BUDGET, FY 2012 & 2013
MISSION STATEMENT/DEPARTMENT GOALS**

Department: Government Buildings

Fund: 01

Dept: 800

MISSION STATEMENT

Provide safe, well maintained government buildings to provide efficient, effective services to meet the needs of the residents of our community.

DEPARTMENT GOALS

Provide quality, and frequent maintenance to ensure all buildings are clean, safe, and comfortable.

Establish and maintain routine schedule of maintenance to ensure all buildings are free of hazards.

Establish a yearly maintenance schedule to ensure buildings are properly maintained

CITY OF DELANO
TWO YEAR ANNUAL BUDGET, FY 2012 & 2013
DEPARTMENTAL SUMMARY AND EXPENDITURE DETAIL

Department: Government Buildings

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DEPARTMENTAL SUMMARY						
Description	Actual	Actual	Adjusted	Estimated	Approved	Approved
	Expend.	Expend.	Budget	Actual	Budget	Budget
	2008-2009	2009-2010	2010-2011	2010-2011	2011-2012	2012-2013
Salaries & Benefits	70,867	118,910	149,569	129,496	216,900	222,900
Maintenance & Operations	167,318	139,757	132,614	152,170	157,380	163,940
Capital Outlay	55,800	21,354	-	-	-	-
Capital Improvements	-	-	-	-	-	-
Debt Service	-	1,138	-	-	-	-
Other Financing Uses	8,978	36,181	37,270	-	-	-
Total	302,963	317,340	319,453	281,666	374,280	386,840

EXPENDITURE DETAIL							
Object No.	Description	Actual	Actual	Adjusted	Estimated	Approved	Approved
		Expend.	Expend.	Budget	Actual	Budget	Budget
		2008-2009	2009-2010	2010-2011	2010-2011	2011-2012	2012-2013

Salaries and Benefits:

5110	Salaries-Regular	27,185	38,767	52,229	42,802	72,300	73,000
5115	Regular - Part Time	15,197	21,350	56,500	41,510	87,400	91,800
5120	Salaries-Temporary	6,496	24,750	-	6,574	-	-
5125	After-School Wages	-	-	-	-	-	-
5130	Overtime Pay	44	2,382	1,360	1,891	500	500
5140	Standby Pay	-	-	-	-	-	-
5160	Council/Com Pay	-	-	-	-	-	-
5190	Other Salaries/Benefits	1,344	1,212	5,106	390	800	800
5191	FICA	3,624	7,278	10,552	7,974	13,200	13,200
5192	Pension	-	1,500	-	5,588	17,800	17,500
5193	Medical & Life Insurance	10,463	13,780	14,343	14,061	12,200	13,200
5194	Cafeteria/Mgt. Incentive	1,988	2,648	4,079	2,306	4,000	4,000
5195	Workers' Comp	4,526	5,243	5,400	6,400	8,700	8,900
Total Salaries & Benefits		70,867	118,910	149,569	129,496	216,900	222,900

M & O

5200	Administrative Overhead						
5201	Electrical	62,440	59,484	66,670	70,300	64,500	67,200
5203	Telephone	1,022	1,668	936	2,550	1,750	2,000
5205	Water	4,089	6,932	4,223	8,650	9,700	10,000
5239	Natural Gas	2,120	1,236	257	1,350	1,540	1,680
5300	Office Supplies	105	87	54	125	110	150
5301	Postage	-	-	-	-	-	-
5302	Printing & Copying	-	-	-	-	-	-
5303	Advertising	-	5	-	-	-	-
5306	Computer Supplies	-	-	-	-	-	-
5400	Travel, Conf., & Training	-	-	-	-	-	-

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EXPENDITURE DETAIL (Cont'd)							
Object No.	Description	Actual Expend. 2008-2009	Actual Expend. 2009-2010	Adjusted Budget 2010-2011	Estimated Actual 2010-2011	Approved Budget 2011-2012	Approved Budget 2012-2013
M&O (cont'd)							
5423	Dues, Membership, Sub	-	54	-	65	-	-
5510	Vehicle M&O - Direct Chrg. Dept.	-	-	-	-	-	-
5511	Vehicle M&O - Fuel	38	-	-	-	-	-
5512	Vehicle M&O - Parts	-	-	-	-	-	-
5513	Vehicle M&O - Labor	-	2,462	-	125	-	-
5514	Share of Cost - City MIS	997	2,425	2,318	2,705	2,600	2,450
5515	CIS - Maintenance	-	-	-	-	-	-
5520	Repairs - Special Equipment	419	643	500	-	500	500
5522	Contractual Maintenance	27,755	22,868	16,840	16,700	12,200	12,500
5523	Rents & Leases	-	-	-	-	-	-
5524	Professional/Technical	111	2,321	240	-	-	-
5529	Legal Services	-	-	-	-	-	-
5530	Building M&O	1,118	474	170	-	-	-
5532	SEMS Operations	160	86	86	100	80	60
5560	Small Tools	-	11	206	200	150	150
5700	General Supplies	64,944	37,996	39,000	48,000	62,000	65,000
5709	Graffiti Expenses	-	-	-	-	-	-
5711	Irrigation Supplies	-	5	84	100	250	250
5780	Insurance & Surety Bonds	-	-	-	-	-	-
5782	Worker's Comp.	-	-	-	-	-	-
5784	Liability Insurance	2,000	1,000	1,030	1,200	2,000	2,000
5785	Employee Liability Insurance	-	-	-	-	-	-
5792	General Administration	-	-	-	-	-	-
5799	Consultant Services	-	-	-	-	-	-
5871	Repairs & Maint. - Space	-	-	-	-	-	-
6000	Depreciation	-	-	-	-	-	-
Total M & O		167,318	139,757	132,614	152,170	157,380	163,940
Capital Outlay							
830T	Lease Payments HVAC	55,800	-	-	-	-	-
80EG	Finance Partitions	-	10,031	-	-	-	-
80CN	Air Conditioner	-	5,192	-	-	-	-
80EN	Engineering Partitions	-	6,131	-	-	-	-
New	Evaporative Coolers	-	-	-	-	-	-
New	Vehicle - Truck	-	-	-	-	-	-
New	Finance - Partitions	-	-	-	-	-	-
New	Engineer - Partitions	-	-	-	-	-	-
Total Capital Outlay		55,800	21,354	-	-	-	-
Capital Improvement							
Total Capital Improvement		-	-	-	-	-	-

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EXPENDITURE DETAIL (Cont'd)							
Object No.	Description	Actual Expend. 2008-2009	Actual Expend. 2009-2010	Adjusted Budget 2010-2011	Estimated Actual 2010-2011	Approved Budget 2011-2012	Approved Budget 2012-2013
<u>Debt Service</u>							
6100	Principal Debt		1,047				
6102	Interest Debt		91				
6112	Principal Debt - Chevron			-			
6114	Interest Debt - Chevron			-			
Total Debt Service		-	1,138	-	-		
<u>Other Financing Uses</u>							
7973	Transfer to Water	8,978	36,181	37,270	-	-	-
Total Other Financing Uses		8,978	36,181	37,270	-	-	-
Department Total		302,963	317,340	319,453	281,666	374,280	386,840

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