

CITY OF Delano

Program Year (PY) 2018 CAPER

(Consolidated Annual Performance
and Evaluation Report)

For the following program:
Community Development Block Grant (CDBG)



September 2019

City of Delano
City Manager's Office
1015 11th Ave
Delano, CA 93215

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CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a) This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The Delano Consolidated Annual Performance and Evaluation Report (CAPER) for Program Year 2018 provides a general assessment of activities undertaken during the year to address priorities, goals, and objectives identified in the Fiscal Year (FY) 2016-2020 Consolidated Plan (CP). In addition, actions taken to affirmatively further fair housing, provide affordable housing, address the Continuum of Care, and leverage resources are described in the report. The remaining sections of the CAPER address specific projects and accomplishments in the Community Development Block Grant (CDBG) programs during Program Year 2018. Program Year 2018 is the City of Delano’s third year implementing the goals and objectives of the FY 2016-2020 Consolidated Plan.

The City adopted the FY 2018-2019 Action Plan on June 18, 2018. The City of Delano has developed the following projects, goals, strategies, and objectives for each priority need category listed in the FY 2016-2020 Consolidated Plan and FY 2018-2019 Annual Action Plan. The five-year objectives represent the City’s individual targeted goals over the FY 2016-2020 Consolidated

Plan period.

Goal: Public Services

- **Project 1:** Domestic Violence Center Operations (High Priority) – Allocated funds were used to support the efforts of Alliance Against Family Violence and Sexual Assault (AAFVSA), a non-profit in Bakersfield, regarding the operations of the Domestic Violence Center.

Goal: Infrastructure and Public Facilities

- **Project 2:** New Gym – Sec 108 Loan Repayment (High Priority) – Beneficiaries have been previously reported. New gymnasium construction at the community center at 140 W. 11th Street was completed in November 2017. Loan repayment is on track.
- **Project 3:** Waterline and Resurfacing Street Improvements (High Priority) – Construction is underway.

Goal: Planning and Administration

- **Project 4:** Planning and Administration (High Priority)

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

| Goal | Category | Source / Amount | Indicator | Unit of Measure | Expected – Strategic Plan | Actual – Strategic Plan | Percent Complete | Expected – Program Year | Actual – Program Year | Percent Complete |
|--------------------------------------|-----------------------------------|-----------------|---|------------------|---------------------------|-------------------------|------------------|-------------------------|-----------------------|------------------|
| Public Services | Non-Housing Community Development | CDBG: \$ | Public service activities other than Low/Moderate Income Housing Benefit | Persons Assisted | 500 | 57 | 11.40% | 100 | 57 | 57.0% |
| Infrastructure and Public Facilities | Non-Housing Community Development | CDBG: \$ | Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit | Persons Assisted | 25,620 | 2,235 | 8.72% | 25,620 | 0 | 0.0% |

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

During FY 2018-2019, the City continued to implement the priority needs established in the City’s new FY 2016-2020 Consolidated Plan. All High Priority Needs identified in the Consolidated Plan received funding from the CDBG program.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

| | CDBG |
|---|-----------|
| White | 5 |
| Black or African American | 10 |
| Asian | 0 |
| American Indian or American Native | 0 |
| Native Hawaiian or Other Pacific Islander | 1 |
| Total | 16 |
| Hispanic | 0 |
| Not Hispanic | 0 |

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Overall, 57 persons were assisted by the Domestic Violence Center. Persons of multi-racial backgrounds are not included in this table and account for the 41 persons assisted not represented in the table. Among the 16 people with race/ethnicity information, there was no way to distinguish if the persons were of Hispanic origins or not. It was reported that 37 persons were of Hispanic origin, but they did not belong to a particular race group.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

| Source of Funds | Source | Resources Made Available | Amount Expended During Program Year |
|-----------------|--------|--------------------------|-------------------------------------|
| CDBG | CDBG | \$3,956,005.41 | \$2,610,021.76 |

Table 3 - Resources Made Available

Narrative

The Federal CDBG allocation for FY 2018-2019 to further the objectives of the Consolidated Plan was \$653,034. The City also had available \$2,190,000 in guaranteed Section 108 loan funds. In total, the City had \$3,956,005.41 available for FY 2018-2019 and expended \$2,610,021.76 in funds, leaving a balance of \$1,345,983.65 as of September 12, 2019 .

The federal funds allocated to the City of Delano are available citywide and are not concentrated in any particular neighborhood, census tract, or location. CDBG public services dollars (\$97,955) were directed toward the operation of the Domestic Violence Center, services available citywide. Infrastructure and public facility improvements took place primarily in the low and moderate income areas or at locations that serve primarily low and moderate income residents or persons with special needs.

Identify the geographic distribution and location of investments

| Target Area | Planned Percentage of Allocation | Actual Percentage of Allocation | Narrative Description |
|-------------|----------------------------------|---------------------------------|-----------------------|
| NA | NA | NA | NA |

Table 4 – Identify the geographic distribution and location of investments

Narrative

Not applicable.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

Delano leverages federal CDBG funds with other public and private resources whenever possible. Federal funds will leverage additional resources as grant opportunities become available. The City actively pursues funding available at the local, state, and federal levels. The City also collaborates with other public and private agencies to maximize the cost-effectiveness of CDBG-funded programs. The CDBG program does not have a matching requirement.

Due to lower incomes and escalating housing costs, it is critically important to increase and maintain the supply of affordable housing in Delano. Housing needs are felt by a wide spectrum of the community, and are greater than the resources available. As such, available public resources to serve low- and moderate-income households will need to be distributed across the spectrum of needs and heavily leveraged when possible. This means providing funds for homebuyer assistance, housing rehabilitation, and the creation or development of new housing serving the target groups. While the City does not fund housing programs directly through the CDBG entitlement, City programs such as homebuyer and rehabilitation programs use State and local funds to address housing needs in Delano. The City does not anticipate utilizing CDBG funds within this five-year CP period to acquire land or property to address identified needs in the City's 2016-2020 Consolidated Plan.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

While the City does not intend to utilize CDBG funds for significant affordable housing activities, the housing priorities established in the FY 2016-2020 Consolidated Plan are:

- Conserve and improve housing.
- Provide first-time homebuyer opportunities.
- Support new affordable housing construction.
- Promote equal housing opportunity.
- Support housing and services for persons with special needs, including homeless and persons at risk of homelessness.

In 2011, the City of Delano applied for and received an Emergency Housing and Assistance Program Capital Development Grant from the State to construct a 24-bed shelter for victims of domestic violence. Construction of the shelter was completed during FY 2015-2016. During FY 2018-2019 the Domestic Violence Center received funding to assist in center operations and assisted 57 persons.

Additionally, the City continues to foster affordable housing development in the community through incentives such as density bonuses, mixed use development, and lot consolidation. In addition, fair housing as a homeless prevention strategy assists those facing unfair evictions and foreclosure frauds.

The City works closely with HACK to provide for the Section 8 Housing Choice Voucher Program and the Public Housing Program. These two programs provide housing assistance and affordable housing for lower income families and individuals. The City also collaborates with the Kern County Homeless Collaborative (KCHC) aimed at addressing homelessness in the region.

The City also makes an effort to provide and expand homeownership opportunities and promote the City's First-Time Homebuyer Program. Self-Help Enterprises (SHE) administers and monitors the City's Homebuyer Assistance Program and the Housing Rehabilitation Program (using State funds).

| | One-Year Goal | Actual |
|--|---------------|----------|
| Number of Homeless households to be provided affordable housing units | 50 | 0 |
| Number of Non-Homeless households to be provided affordable housing units | 0 | 0 |
| Number of Special-Needs households to be provided affordable housing units | 50 | 0 |
| Total | 100 | 0 |

Table 5 – Number of Households

| | One-Year Goal | Actual |
|--|---------------|----------|
| Number of households supported through Rental Assistance | 100 | 0 |
| Number of households supported through The Production of New Units | 0 | 0 |
| Number of households supported through Rehab of Existing Units | 0 | 0 |
| Number of households supported through Acquisition of Existing Units | 0 | 0 |
| Total | 100 | 0 |

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The City continued its efforts to undertake and complete CDBG-funded activities that addressed the priority needs and goals identified in the Consolidated Plan.

- **New Gym – Sec 108 Loan Repayment:** The new gym was completed in November 2017, and the Sec 108 loan is in current repayment.
- **Domestic Violence Center Operations:** The City funded the Domestic Violence Center to assist in the day-to-day operations.

Discuss how these outcomes will impact future annual action plans.

The City has a limited CDBG allocation and has utilized the funding in an efficient manner. The City recognizes the need to address the needs of the most vulnerable segments of its community (those who are victimized and have become homeless or at-risk of becoming homeless). Therefore, in FY 2018-2019 the City allocated 15 percent of its annual CDBG allocations to assist the operations of the Domestic Violence Center in Delano.

The City's public infrastructure and facilities serving its low and moderate income neighborhoods and residents with special needs are either aging or inadequate. The City utilized the majority of its CDBG allocations to provide or improve infrastructure and facilities in order to create a decent and suitable living environment for low and moderate income residents and those with special needs.

Funding was allocated for infrastructure and public facilities improvements, especially to support neighborhoods with low and moderate income households. In FY 2018-2019, CDBG funds were allocated for the repayment of a loan for the construction of a new gymnasium, Waterline and Resurfacing Street Improvements, and Courthouse Rehabilitation.

Furthermore, the City utilized other state and federal funds to provide other housing and supportive services.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

| Number of Households Served | CDBG Actual | HOME Actual |
|------------------------------------|--------------------|--------------------|
| Extremely Low-income | 18 | 0 |
| Low-income | 5 | 0 |
| Moderate-income | 0 | 0 |
| Total | 23 | 0 |

Table 7 – Number of Households Served

Narrative Information

The various public facility improvement projects pursued by the City were primarily eligible based on the Low/Moderate Income Area (LMA) benefit, not by specific income of the clients - Low/Moderate Income Clientele (LMC). The Domestic Violence Center assisted 57 persons during the program year, but only had income data for 23 persons (18 extremely low-income and five low-income).

The City continues to participate in the Section 8 Housing Choice Vouchers program offered through the Housing Authority of the County of Kern (HACK). The Section 8 program offers a voucher that pays the difference between the current fair market rent and what a tenant can afford to pay (i.e., 30 percent of household income). Approximately 67 households are currently being assisted by the Section 8 rental program.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction’s progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Delano uses a continuum of care approach in handling homeless concerns. The continuum of care is based on the understanding that homelessness is not caused merely by a lack of shelter, but involves a variety of underlying, unmet needs—physical, economic, and social. The most effective approach to addressing homeless issues is prevention. Once a person becomes homeless, a range of services are needed to help that person transition from being homeless to living in transitional housing with supportive services, and, eventually, to achieving self-sufficiency and living in permanent housing.

The City collaborates with the Kern County Homeless Collaborative (KCHC) aimed at addressing homelessness in the region. The City is committed to funding programs with CDBG funds that have a strong emphasis on addressing housing needs citywide and the ongoing “continuum of care” for the homeless. For FY 2018-2019, Delano’s CDBG Public Service funds were allocated to address a continuum of care that supports the operational needs for Transitional Housing and Shelter for the homeless, or victims of domestic violence in Delano.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City primarily refers homeless people to organizations that serve the County population, County departments, or service agencies and shelters in Bakersfield. These agencies include the Kern County Homeless Collaborative, Community Action Partnership of Kern, and United Way of Kern County. As of 2016, a new Domestic Violence Center is available in the City of Delano. The six-bedroom facility provides 24 available beds for women and children, and serves as emergency and transitional housing. The City’s efforts in providing assistance to victims through the Domestic Violence Center will help prevent homelessness among these victims.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City seeks to reduce the number of people living in poverty (extremely low- income households earning less than 30 percent of the AMI) by continuing to implement its anti-poverty strategy which includes providing a number of programs, including housing assistance and economic development assistance.

Addressing high housing costs and housing insecurity are critical components to an anti-poverty strategy. The City works closely with HACK to provide for the Section 8 Housing Choice Voucher

Program and the Public Housing Program. These HACK programs provide housing assistance and affordable housing for lower income families and individuals. The City also collaborates with the Kern County Homeless Collaborative aimed at addressing homelessness in the region. As of September 2019, approximately 67 households are currently being assisted by the Section 8 rental program.

In addition, the City's anti-poverty strategy includes policies and programs that aim to improve coordination and collaboration among City departments and non-profit agencies that provide health and social services, employment training, legal assistance, and other support services for low-income persons.

The City's economic development strategic plan also aims to reduce poverty by creating a better business environment in the City through business attraction and retention (Business Assistance Program) and workforce development.

In general, the homeless are more likely to suffer from substance or drug abuse than the general population. Battered women and runaway youth comprise another group in urgent need of shelters and supportive services. Victims of domestic violence, nearly all of whom are women, sometimes become homeless in their attempt to escape abusive living environments. They suffer physical and psychological trauma as a result of the abuse they experienced, and many of them are ill equipped to fend for themselves and their children. Delano's new Domestic Violence Center is open to residents in need of shelter and/or supportive services.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Delano's anti-poverty strategy aims to ensure that all residents have the ability to live in safe, decent housing with adequate income to support themselves and their family. The City supports organizations/agencies that assist lower-income individuals and families in achieving self-sufficiency. One of the projects supported through CDBG funds is the operations of the Domestic Violence Shelter, which offers 12 emergency shelter beds and 12 transitional beds. The City anticipates allocating funds to the Domestic Violence Center through the 2016-2020 Consolidated Plan planning period.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The public housing needs of Delano residents are met by HACK, which owns three apartment complexes in Delano with a total of 132 units (and a total of 15 complexes – 865 HACK owned units – in Kern County). HACK also owns and operates other affordable units and farm worker housing in the City. However, these projects are not considered conventional public housing units.

HACK has made significant improvements to the public housing developments it owns and operates, expanded affordable housing and continued to enhance resident services. Improvements were made at several Housing Authority facilities, including the exterior modernization at the Homer Harrison and Valle Vista developments in Delano. In early 2017, HACK also completed a scheduled comprehensive update of physical needs at all HACK properties.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The Housing Authority helps its clients become self-sufficient through a variety of specialized programs utilizing a holistic approach. HACK provides social service activities, including: the Family Self-Sufficiency (FSS) program, educational & job counseling, nutrition & parenting classes, referral networks, housing counseling, empowerment plans, emergency food referrals.

HACK housing counseling programs focus on assisting renters and first time homebuyers, and include one-on-one pre-purchase homebuying counseling, post purchase education, financial literacy and rental counseling.

The Housing Authority continues to seek input from public housing residents via programs through its Resident Initiatives Department. Resident Initiatives' staff continues to work with residents to form resident councils at all sites, and to develop leadership at all sites.

Actions taken to provide assistance to troubled PHAs

Not applicable.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

Delano works to remove barriers to affordable housing by implementing a Housing Element that is consistent with California law and taking actions to reduce costs or provide off-setting incentives to assist in the production of safe, high-quality, affordable housing. The City is committed to removing governmental constraints that hinder the production of housing.

Delano will continue to monitor potential barriers to affordable housing through the Housing Element. In addition, actions that will be undertaken to remove barriers to affordable housing include:

- Improve the one stop process by creating a Development Review Committee (DRC) to expedite processing of affordable housing projects.
- Identify land use policies, ordinances and procedures, and other potential local state and federal regulations that may act as institutional barriers to the development and/or rehabilitation of affordable housing and develop minimum densities for single- and multi-family housing developments.
- Refer inquiries and landlord/tenant complaints concerning housing discrimination to the applicable regulatory body (State Department of Fair Employment and Housing, HUD, or private counsel) for processing; disseminating fair housing information citywide by sponsoring workshops, housing information fairs, and monitoring of affirmative marketing; and advertising fair housing laws and complaint procedures through literature displays at City offices, non-profit organizations such as Kern County Housing Authorities, property management organizations, lenders, and other such organizations.
- Sponsor workshops, housing information fairs, monitor affirmative marketing, and working closely with the State Department of Fair Employment and Housing.
- Monitor the supply of vacant zoned and residential planned land. The City shall also ensure that there is at least a continual 10-year supply of planned residential land and at least a 5-year supply of zoned land to meet the needs of all economic sectors of the community.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The following are some of the programs implemented or supported by the City to eliminate obstacles to meeting underserved needs:

- The Low-Rent Public Housing Program administered by the Housing Authority of the County of Kern
- The Density Bonus Ordinance
- The Low Income Tax Credit Program
- First-Time Home Buyer Loan Program.

Additionally, the City addressed economic opportunity needs in the community. The City of Delano has an agreement with Mission Community Services to provide an entrepreneurial training program and business counseling for residents in Delano. These services assist existing small businesses and start-up businesses improve business or success rate by providing counseling and training.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

Approximately 50 percent of the housing stock in Delano was built before 1978, indicating that a significant portion of the housing stock may contain lead-based paint. The City requires that all rehabilitation projects funded with CDBG funds be tested for lead-based paint and abated if necessary. The City does not anticipate using CDBG funds for housing programs during the 2016-2020 Consolidated Plan period. However, the City's Code Enforcement program provides information on lead-based paint hazards and resources for abatement.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City seeks to reduce the number of people living in poverty (extremely low- income households earning less than 30 percent of the AMI) by continuing to implement its anti-poverty strategy which includes providing a number of programs, including housing assistance and economic development assistance. This strategy will reduce (or assist in reducing) the number of poverty level families to the extent that those families are able to take advantage of the City's programs and are successful in maintaining their economic independence and self-sufficiency. Many of the City's programs strive to increase self-sufficiency of low income families and reduce the number of households with incomes below the poverty line. Due to limited funding levels, most of these programs are not funded through the City's CDBG entitlement.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City of Delano's Consolidated Plan identified the primary gap in the City's institutional structure as a gap of informational outreach to the public. The gap relates to lack of knowledge of available resources, services, and programs for lower-income people and persons with special needs. To overcome this gap, the City has aggressively marketed available services. The City advertised in newspaper ads, on the City website, and at community events where information on City services is distributed. The City continues to meet the needs of target-income and special needs populations through coordinated efforts with other area jurisdictions and the County. The City continues to work with service providers and local, State, and federal agencies.

In addition, staff was present during highly attended community events such as City Walk, a health promoting event where information was offered on affordable housing, housing rehab, First-Time Homebuyer Program, and a variety of other services and programs offered by the City though not funded with entitlement funds.

In an effort to "get the word out," the City has made large strides in reaching households by posting flyers, holding community meetings, and publishing a monthly newsletter.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City's Institutional Structure provides that the City coordinate with various County government agencies and collaborate with neighboring jurisdictions to address needs. In addition, the City must rely primarily on public service agencies to address the provision of services for special needs groups. Effective implementation of the Consolidated Plan involves a variety of agencies in the community and countywide. Coordination and collaboration between agencies is important to ensuring that the needs in the community are addressed. As such, many organizations play a key role in implementing the City's Consolidated Plan strategy (public agencies, for-profit agencies, non-profit organizations, and private industry). The City's Economic Development Department has oversight responsibility for the coordination of these agencies. The City will continue to work with organization to help meet housing, homeless, community development, and economic development needs.

The strength of the delivery system structure rests primarily in the diversity of its participants, the depth and breadth of their experience, and the expertise they provide. By including City of Delano departments, other government agencies, nonprofit agencies, and private firms, the institutional structure actively encourages a diversity of funding sources and expertise.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

In 2014, the City prepared its own Analysis of Impediments to Fair Housing Choice (AI). The AI identified the following impediments to fair housing choice:

- Lack of Affordable Housing Opportunities
- Lack of Access to Financing
- Lack of Awareness on Fair Housing Services

The following actions/activities were taken during FY 2018-2019 to address the impediments to fair housing choice identified in the City's AI:

- The City of Delano has set up a Fair Housing complaint intake hotline. City Staff will be responsible for the intake of the calls and the referral to the appropriate agency such as Department of Fair Employment & Housing (DFEH).
- Upon request, the City provided a list of affordable housing resources in the City.
- The City focused efforts on providing affordable housing opportunities that are available to low-income households and are designated as family units to offer housing choices for household types other than seniors.
- The City made an effort to provide and expand homeownership opportunities for households that speak a language other than English. Flyers regarding first-time homebuyer programs are printed in English and Spanish. The City will continue to expand its effort to reach Delano residents through increased marketing.
- The City worked with local lenders to promote the City's First-Time Homebuyer Program. Program information was provided in English and Spanish. Information regarding the program was available at City Hall, the public library, and at community events where fair housing choice in general was promoted by the City. The City also partnered with local

realtor and lending institutions and conducted community workshops, and distributed flyers regarding private and City-sponsored first-time homebuyer programs.

- The City provided brochures and information regarding homeownership, rental assistance, and housing rehabilitation assistance programs in English and Spanish.
- The City has prepared and posted educational flyers regarding housing rights and examples of fair housing violations to better educate residents and property managers about fair housing.
- City promoted the Fair Housing Arts Contest on the City website to raise youth awareness of the Fair Housing Act.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City of Delano has developed a monitoring system involving desk monitoring and on-site monitoring to ensure that CDBG-funded activities are carried out in a timely manner and in accordance with applicable federal regulations. Desk monitoring is carried out annually and includes a detailed application review to ensure compliance with CDBG program national objectives and eligibility. On an ongoing basis, program staff reviews CDBG project expenditures for cost reasonableness and adequate documentation. On-site monitoring ensures consistency with the information in the application and contract. The objectives of monitoring are to assure that: the projects are carried out as described, the projects are implemented on a timely manner, and that the projects are operating in a manner that minimizes the opportunity for fraud, waste, and mismanagement.

While housing activities are not carried out with CDBG funds, the City has implemented a monitoring process to ensure proper administration of public funds. Self-Help Enterprises (SHE) administers and monitors the First-Time Home Buyer and Home Repair programs for the City of Delano utilizing State HOME and CAL-Home funding. SHE inspects the homes before, during, and after construction to ensure compliance with local, state, and federal regulations. In turn, the City monitors Self-Help Enterprises to ensure proper use of funds.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

A 15-day review period was provided for the FY 2018-2019 CAPER. The CAPER was available for public review and comment from September 15, 2019, through September 27, 2019. The report was available at City Hall, the public library, the City's website at www.cityofdelano.org, Casa Hernandez Senior Housing (200 Albany Street, #33), Homer Harrison Apartments (1910 Garces Hwy), Maganda Park Homes (312 S. Austin Street), and Valle Vista Apartments (327 Dover Place). Notice of its availability was published in the *Delano Record* newspaper. The City also posted notices at the public library and City Hall. The City Council reviewed the CAPER at its October 14, 2019 meeting. Proof of publication for all public hearings, meetings, and general outreach efforts can be found in the Appendix.

The FY 2018-2019 CAPER includes a summary of accomplishments for each priority need that was designated in the strategic plan. The public service activities include the number of persons served during the reporting period. For public facilities, housing, and improvements, this included the number of projects assisted and the number of projects completed during the reporting period.

The FY 2018-2019 CAPER includes the standard reports generated from the Integrated Disbursements and Information System (IDIS). The IDIS information retrieval and reporting capability currently provides the basic accomplishment and program information needed to identify the eligibility and funding status of CDBG activities. The effectiveness of citizen participation is enhanced when citizens, stakeholders, and elected officials are aware of the

benefits. One benefit is, of course, the variety of points of view which citizens and stakeholders can bring to local government planning in areas such as affordable housing, neighborhood revitalization, human services, and neighborhood organization.

Enabling the citizens, particularly the low to moderate income program beneficiaries, to voice their concerns, preferences, and needs allows the elected officials to better understand public sentiments. At the same time, through the process, citizens may gain the understanding that the officials elected to represent them are indeed concerned and will make choices that will best serve the community.

Citizen participation allows for identifying problems, proposing solutions to problems, goal setting, balancing needs, determining priorities, and recommending which projects should become a part of the City's Consolidated Plan Program. These goals are met through a collaborative process.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City of Delano actively pursued the activities and programs outlined in the FY 2018-2019 Action Plan. The City did not hinder the plan's implementation by action or inaction.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

Not applicable to the City of Delano.

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

Not applicable to the City of Delano.



PART I: SUMMARY OF CDBG RESOURCES

| | |
|---|--------------|
| 01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR | 1,112,971.41 |
| 02 ENTITLEMENT GRANT | 653,034.00 |
| 03 SURPLUS URBAN RENEWAL | 0.00 |
| 04 SECTION 108 GUARANTEED LOAN FUNDS | 2,190,000.00 |
| 05 CURRENT YEAR PROGRAM INCOME | 0.00 |
| 05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE) | 0.00 |
| 06 FUNDS RETURNED TO THE LINE-OF-CREDIT | 0.00 |
| 06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT | 0.00 |
| 07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE | 0.00 |
| 08 TOTAL AVAILABLE (SUM, LINES 01-07) | 3,956,005.41 |

PART II: SUMMARY OF CDBG EXPENDITURES

| | |
|--|--------------|
| 09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION | 2,365,784.00 |
| 10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT | 0.00 |
| 11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10) | 2,365,784.00 |
| 12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION | 115,369.53 |
| 13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS | 128,868.23 |
| 14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES | 0.00 |
| 15 TOTAL EXPENDITURES (SUM, LINES 11-14) | 2,610,021.76 |
| 16 UNEXPENDED BALANCE (LINE 08 - LINE 15) | 1,345,983.65 |

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

| | |
|--|--------------|
| 17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS | 0.00 |
| 18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING | 0.00 |
| 19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES | 2,365,784.00 |
| 20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT | 0.00 |
| 21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20) | 2,365,784.00 |
| 22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11) | 100.00% |

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

| | |
|---|-------------|
| 23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION | PY: PY: PY: |
| 24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION | 0.00 |
| 25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS | 0.00 |
| 26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24) | 0.00% |

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

| | |
|---|------------|
| 27 DISBURSED IN IDIS FOR PUBLIC SERVICES | 97,955.00 |
| 28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR | 0.00 |
| 29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR | 0.00 |
| 30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS | 0.00 |
| 31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30) | 97,955.00 |
| 32 ENTITLEMENT GRANT | 653,034.00 |
| 33 PRIOR YEAR PROGRAM INCOME | 0.00 |
| 34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP | 0.00 |
| 35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34) | 653,034.00 |
| 36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35) | 15.00% |

PART V: PLANNING AND ADMINISTRATION (PA) CAP

| | |
|--|------------|
| 37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION | 115,369.53 |
| 38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR | 0.00 |
| 39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR | 0.00 |
| 40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS | 0.00 |
| 41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40) | 115,369.53 |
| 42 ENTITLEMENT GRANT | 653,034.00 |
| 43 CURRENT YEAR PROGRAM INCOME | 0.00 |
| 44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP | 0.00 |
| 45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44) | 653,034.00 |
| 46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45) | 17.67% |

LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

| Plan Year | IDIS Project | IDIS Activity | voucher Number | Activity Name | Matrix Code | National Objective | Drawn Amount |
|--------------|--------------|---------------|----------------|--|-------------|--------------------|-----------------------|
| 2014 | 5 | 37 | 5804164 | Sec 108/ New Community Center | 03F | LMA | \$146,000.00 |
| 2014 | 5 | 37 | 5911051 | Sec 108/ New Community Center | 03F | LMA | \$71,694.16 |
| 2014 | 5 | 37 | 6074091 | Sec 108/ New Community Center | 03F | LMA | \$637,000.00 |
| 2014 | 5 | 37 | 6074093 | Sec 108/ New Community Center | 03F | LMA | \$575,000.00 |
| 2014 | 5 | 37 | 6074101 | Sec 108/ New Community Center | 03F | LMA | \$760,305.84 |
| | | | | | 03F | Matrix Code | \$2,190,000.00 |
| 2017 | 7 | 52 | 6223863 | 2017 Waterline & Resurfacing Street Improvements | 03L | LMA | \$63,000.00 |
| | | | | | 03L | Matrix Code | \$63,000.00 |
| 2017 | 6 | 49 | 6222709 | Court House Rehabilitation (roof) | 03Z | LMA | \$14,829.00 |
| | | | | | 03Z | Matrix Code | \$14,829.00 |
| 2018 | 1 | 58 | 6258719 | Domestic Violence Center-Operations | 05G | LMC | \$91,000.00 |
| 2018 | 1 | 58 | 6260371 | Domestic Violence Center-Operations | 05G | LMC | \$6,955.00 |
| | | | | | 05G | Matrix Code | \$97,955.00 |
| Total | | | | | | | \$2,365,784.00 |

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

| Plan Year | IDIS Project | IDIS Activity | voucher Number | Activity Name | Matrix Code | National Objective | Drawn Amount |
|--------------|--------------|---------------|----------------|-------------------------------------|-------------|--------------------|--------------------|
| 2018 | 1 | 58 | 6258719 | Domestic Violence Center-Operations | 05G | LMC | \$91,000.00 |
| 2018 | 1 | 58 | 6260371 | Domestic Violence Center-Operations | 05G | LMC | \$6,955.00 |
| | | | | | 05G | Matrix Code | \$97,955.00 |
| Total | | | | | | | \$97,955.00 |

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

| Plan Year | IDIS Project | IDIS Activity | voucher Number | Activity Name | Matrix Code | National Objective | Drawn Amount |
|--------------|--------------|---------------|----------------|-----------------------------|-------------|--------------------|---------------------|
| 2018 | 3 | 56 | 6222707 | Planning and Administration | 21A | | \$70,197.37 |
| 2018 | 3 | 56 | 6248004 | Planning and Administration | 21A | | \$24,372.77 |
| 2018 | 3 | 56 | 6260373 | Planning and Administration | 21A | | \$20,799.39 |
| | | | | | 21A | Matrix Code | \$115,369.53 |
| Total | | | | | | | \$115,369.53 |