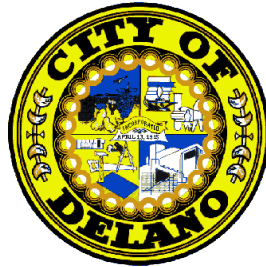


CITY OF Delano

Program Year 2020 CAPER

(Consolidated Annual Performance and Evaluation Report)

For the following program:
Community Development Block Grant (CDBG)



September, 2021

City of Delano
City Manager's Office
1015 11th Ave
Delano, CA 93215

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Appendices

- A. Public Participation
- B. IDIS Reports

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of Delano (City) Consolidated Annual Performance and Evaluation Report (CAPER) for Fiscal Year (FY) 2020-2021 provides a general assessment of activities undertaken during the year to address priorities, goals, and objectives identified in the FY 2016-2020 Consolidated Plan. In addition, actions taken to affirmatively further fair housing, provide affordable housing, address the Continuum of Care, and leverage resources are described in the report. The remaining sections of the CAPER address specific projects and accomplishments in the Community Development Block Grant (CDBG) programs. FY 2020-2021 is the City of Delano's fifth and final year implementing the goals and objectives of the FY 2016-2020 Consolidated Plan.

The City adopted the FY 2020-2021 Action Plan on June 03, 2019. The City of Delano has developed the following projects, goals, strategies, and objectives for each priority need category listed in the FY 2016-2020 Consolidated Plan and FY 2019-2020 Annual Action Plan. The five-year objectives represent the City's individual targeted goals over the FY 2016-2020 Consolidated Plan period.

In addition to the CDBG Entitlement funds allocated for FY 2020-2021, the passage of the Coronavirus Aid, Relief, and Economic Security (CARES) Act by Congress on March 27, 2020 provided additional funding for the CDBG program to allow the City to prevent, prepare for, and respond to the community impacts of the COVID-19 pandemic (CDBG-CV). These funds were allocated through Substantial Amendments to the City's FY 2019-2020 Annual Action Plan. Additional information on the Substantial Amendments is available in section CR-45 of this CAPER. These CDBG-CV programs continued to operate during FY 2020-2021 and are identified below (with the designation "CV").

CDBG ENTITLEMENT PROGRAMS

Goal: Public Services

- **Project 1:** Domestic Violence Center Operations (High Priority) – Allocated funds were used to support the efforts of Alliance Against Family Violence and Sexual Assault (AAFVSA), a non-profit in Bakersfield, regarding the operations of the Domestic Violence Center. 72 persons were served in FY 2020-2021.

Goal: Infrastructure and Public Facilities

- **Project 2:** New Gym – Sec 108 Loan Repayment (High Priority) – Beneficiaries have been previously reported. New gymnasium construction at the community center at 140 W. 11th Street was completed in November 2017. Loan repayment is on track.
- **Project 3:** Waterline and Resurfacing Street Improvements (High Priority) – The contract for this activity was issued in July, 2021. Completion is expected by December, 2021.

Goal: Planning and Administration

- **Project 4:** Planning and Administration (High Priority)

CDBG-CV PROGRAMS (FY 2019-2020)

Goal: Public Services

- **Project 6:** CV-Utility Assistance Program (High Priority) – Funds were used to provide assistance with utility payments to benefit low and moderate income residents impacted by COVID-19.
- **Project 8:** CV-Mortgage and Rental Assistance Program (High Priority) – Allocated funds were used to provide mortgage and rental assistance for residents impacted by COVID-19.

Goal: Infrastructure and Public Facilities

- **Project 7:** CV-Broadband Accessibility (High Priority) – The funds allocated will be used to increase the broadband access at several public facilities to increase low and moderate income resident’s ability to find and obtain medical care, which can contribute to reducing the spread of COVID-19.
- **Project 10:** CV- Replacement of HVAC Units (High Priority) – Funds will be used for replacement of the heating and air conditioning system at two public facilities located in Delano. The goal is to establish appropriately ventilated spaces for youth services and activities, and thereby and reduce the likelihood of transmission of COVID-19.

Goal: Planning and Administration

- **Project 9: CV-Planning and Administration (High Priority)**

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Infrastructure and Public Facilities	Non-Housing Community Development	CDBG: \$576,267	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	25620	0	0.00%	25730	0	0.00%
Public Services	Homeless Non-Homeless Special Needs	CDBG: \$85,440	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	500	0	0.00%	100	0	0.00%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

During FY 2020-2021, the City continued to implement the priority needs established in the City’s FY 2016-2020 Consolidated Plan. All High Priority Needs identified in the Consolidated Plan received funding from the CDBG program. As previously noted, the CDBG-CV funds were also used to address the High Priority Needs while also being used to prevent, prepare for, and address Coronavirus. However because the CDBG-CV funds are FY 2019-2020 funds, they are not represented in Table 1.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	55
Black or African American	17
Asian	0
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	0
Total	72
Hispanic	49
Not Hispanic	0

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

159 persons/households were assisted in FY 2020-2021 through CDBG Entitlement funds, and 365 through CV1 and CV3 funds. Of that 524, 8 persons identified themselves as racial categories not provided for in Table 2, so only 516 persons are accounted for in the Race portion of the Table. All 524 are accounted for in the ethnicity (Hispanic or Not Hispanic) portion of the Table. The CV1 and CV3 numbers are only to-date, as those projects have not closed.

In general, the race and ethnicity of those benefitting from the City's various CDBG-funded programs reflects the demographics of the City as a whole. According to the 2019 American Community Survey, 70.7 percent Camarillo's population is White, four percent Black, 12.4 percent Asian, 0.7 percent is American Indian or Alaska Native, and 0.2 percent Native Hawaiian or Other Pacific Islander.

Approximately 72 percent of families assisted are White, 22 percent were Asian, four and one half percent Black, and less than one percent American Indian/Native. Of all those assisted, 16 percent reported as Hispanic.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	569,602	
CDBG	public – federal (prior year funds)	233,025	

Table 3 - Resources Made Available

Narrative

The CDBG allocation for FY 2020-2021 to further the objectives of the Consolidated Plan was \$569,602 (adjusted upward from \$569,515 by HUD after the beginning of FY 2020-2021). Combined with previous unexpended balance of \$233,025, the City had \$802,627 available for FY 2020-2021. Total expenditures were \$347,944.69 in funds, leaving a balance of \$998,038.96 as of July 1, 2020.

The federal funds allocated to the City of Delano are available citywide and are not concentrated in any particular neighborhood, census tract, or location. Public services were available citywide. Infrastructure and public facility improvements took place in areas where the need was the most apparent and the benefit to low and moderate income residents was greatest.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description

Table 4 – Identify the geographic distribution and location of investments

Narrative

Not Applicable

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

Delano leverages federal CDBG funds with other public and private resources whenever possible. Federal funds will leverage additional resources as grant opportunities become available. The City actively pursues funding available at the local, state, and federal levels. The City also collaborates with other public and private agencies to maximize the cost-effectiveness

of CDBG-funded programs. The CDBG program does not have a matching requirement.

Due to lower incomes and escalating housing costs, it is critically important to increase and maintain the supply of affordable housing in Delano. Housing needs are felt by a wide spectrum of the community, and are greater than the resources available. As such, available public resources to serve low- and moderate-income households will need to be distributed across the spectrum of needs and heavily leveraged when possible. This means providing funds for homebuyer assistance, housing rehabilitation, and the creation or development of new housing serving the target groups. While the City does not fund housing programs directly through the CDBG entitlement, City programs such as homebuyer and rehabilitation programs use State and local funds to address housing needs in Delano. The City did not use CDBG funds to acquire land or property to address identified needs in the FY 2016-2020 Consolidated Plan.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	0

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	0	0
Number of households supported through Acquisition of Existing Units	0	0
Total	0	0

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

While affordable housing is needed in Delano, the City has limited resources and identified other High Priorities in the FY 2016-2020 Consolidated Plan. Therefore, they did not allocate FY 2020-2021 CDBG funds for affordable housing activities. However, other housing-related services are available to the residents of Delano. The City uses state funds to provide and expand homeownership opportunities through the City's First-Time Homebuyer Program. The City also funded a Housing Rehabilitation Program using State funds. Both programs are operated and monitored by Self-Help Enterprises. Additionally, the City continues to foster affordable housing development in the community through incentives such as density bonuses, mixed use development, and lot consolidation. In addition, fair housing as a homeless prevention strategy assists those facing unfair evictions and foreclosure frauds.

In 2011, the City of Delano applied for and received an Emergency Housing and Assistance Program Capital Development Grant from the State to construct a 24-bed shelter for victims of domestic violence. Construction of the shelter was completed during FY 2015-2016. During FY 2020-2021 the Domestic Violence Center received funding to assist in center operations and assisted 72 persons.

As the Continuum of Care for the City of Delano, the Housing Authority of the County of Kern (HACK) provides for the Section 8 Housing Choice Voucher Program and the Public Housing Program. These two programs provide housing assistance and affordable housing for lower income families and individuals. The Section 8 program offers a voucher that pays the difference between the current fair market rent and what a tenant can afford to pay (i.e., 30 percent of household income). According to the most recent information obtainable, 122 households are currently being assisted by the Section 8 rental program. The City also collaborates with the Kern County Homeless Collaborative (KCHC) whose programs are aimed at addressing homelessness in the region.

Discuss how these outcomes will impact future annual action plans.

The City has a limited CDBG allocation and has utilized the funding in an efficient manner. The City recognizes the need to address the needs of the most vulnerable segments of its community (those who are victimized and have become homeless or at-risk of becoming homeless). In FY 2020-2021, the City allocated 15 percent of its annual CDBG allocation to assist the operations of the Domestic Violence Center in Delano.

The City considers repairing/replacing the aging and inadequate public infrastructure and facilities serving its low and moderate income neighborhoods and residents with special needs to be an especially urgent need, which is reflected in the Consolidated Plan Priority of Infrastructure and Public Facilities. The City utilized the majority of its FY 2020-2021 CDBG allocation to improve the infrastructure in a low- and moderate-income neighborhood through the 2020 Waterline Replacement Project in order to create a decent and suitable living environment for low and moderate income residents. Also, in FY 2020-2021, CDBG funds were allocated for the repayment of a Section 108 loan for the construction of a new gymnasium, which was completed in 2014.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	72	0
Low-income	0	0
Moderate-income	0	0
Total	72	0

Table 7 – Number of Households Served

Narrative Information

The City allocated FY 2020-2021 CDBG funds to the Domestic Violence Center in FY 2020-2021 and they assisted 72 persons. The Waterline Replacement Project funded in FY 2020-2021 was eligible based on the Low/Moderate Income Area (LMA) benefit, not by specific income of the individual residents benefitted.

As noted earlier, the Section 8 Housing Choice Voucher Program and the Public Housing Program operated by HACK also have income limits. However, they are not reflected in Table 13 because they are not funded through Delano's CDBG allocation.

Activities funded through the CDBG-CV Program are not represented in Table 13 since they are included in FY 2019-2020.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Delano believes in a continuum of care approach in handling homeless concerns. The continuum of care approach is based on the understanding that homelessness is not caused merely by a lack of shelter, but involves a variety of underlying, unmet needs—physical, economic, and social. The most effective approach to addressing homeless issues is prevention. Once a person becomes homeless, a range of services are needed to help that person transition from being homeless to living in transitional housing with supportive services, and, eventually, to achieving self-sufficiency and living in permanent housing.

The City is committed to funding programs with CDBG funds that have a strong emphasis on addressing housing needs citywide and the ongoing “continuum of care” for the homeless. CDBG funds were allocated to support the need for transitional housing and shelter for victims of domestic violence in Delano by funding the Domestic Violence Center with 100 percent of the CDBG Public Services funds available for FY 2020-2021. The City's collaboration with the Kern County Homeless Collaborative (KCHC) continued in FY 2020-2021 and is aimed at addressing homelessness in the region.

Addressing the emergency shelter and transitional housing needs of homeless persons

In general, the homeless are more likely to suffer from substance or drug abuse than the general population. Battered women and runaway youth comprise another group in urgent need of shelter and supportive services.

Victims of domestic violence, nearly all of whom are women, sometimes become homeless in their attempt to escape abusive living environments. They suffer physical and psychological trauma as a result of the abuse they experienced, and many of them are ill equipped to fend for themselves and their children. In 2016, a new Domestic Violence Center opened in the City of Delano. The six-bedroom facility provides 24 available beds for women and children, and serves as emergency and transitional housing. In FY 2020-2021, individuals in Delano who were considered homeless by virtue of fleeing domestic violence were provided services through the CDBG-funded Domestic Violence Center program. The City's efforts in providing assistance to victims through the Domestic Violence Center will help prevent homelessness among these victims.

In general, the homeless are more likely to suffer from substance or drug abuse than the general population. Unaccompanied minors comprise another group in urgent need of shelter and supportive services. Homeless individuals needing assistance, but who were not victims of domestic violence were referred to organizations that include the Kern County Homeless Collaborative, Community Action Partnership of Kern, and United Way of Kern County.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City seeks to reduce the number of people living in poverty (extremely low- income households earning less than 30 percent of the AMI) by continuing to implement its anti-poverty strategy which includes providing a number of programs, including housing assistance, and economic development assistance.

Addressing high housing costs and housing insecurity are critical components to an anti-poverty strategy. The City works closely with HACK to provide for the Section 8 Housing Choice Voucher Program and the Public Housing Program. These HACK programs provide housing assistance and affordable housing for lower income families and individuals. The City also collaborates with the Kern County Homeless Collaborative to address homelessness in the region. The most current information obtainable indicates that 122 households are currently being assisted by the Section 8 rental program.

In addition, the City's anti-poverty strategy includes policies and programs that aim to improve coordination and collaboration among City departments and non-profit agencies that provide health and social services, employment training, legal assistance, and other support services for low-income persons. The City's economic development strategic plan also aims to reduce poverty by creating a better business environment in the City through business attraction and retention. The City partners with the Kern Women's Business Center (KWBC) to provide employment training, life skills training, and entrepreneurial training. During the COVID-19 pandemic, the KWBC assisted local businesses to apply for Paycheck Protection Plan funds from the federal government.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Agencies and programs, including the Domestic Violence Shelter, the Kern County Homeless Collaborative, Community Action Partnership of Kern, and United Way of Kern County have programs which address the underlying issues which lead to homelessness. They provide services which are needed to help individuals transition from being homeless, to living in transitional housing with supportive services, and, eventually, to achieving self-sufficiency and living in permanent housing. homeless obtain.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The public housing needs of Delano residents are met by HACK, which owns three apartment complexes in Delano with a total of 132 units (and a total of 15 complexes – 865 HACK owned units – in Kern County). HACK also owns and operates other affordable units and farm worker housing in the City. However, these projects are not considered conventional public housing units.

HACK has made significant improvements to the public housing developments it owns and operates, expanded affordable housing and continued to enhance resident services. Improvements were made at several Housing Authority facilities, including the exterior modernization at the Homer Harrison and Valle Vista developments in Delano. In early 2017, HACK also completed a scheduled comprehensive update of physical needs at all HACK properties.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The Housing Authority helps its clients become self-sufficient through a variety of specialized programs utilizing a holistic approach. HACK provides social service activities, including: the Family Self-Sufficiency (FSS) program, educational & job counseling, nutrition & parenting classes, referral networks, housing counseling, empowerment plans, emergency food referrals.

HACK housing counseling programs focus on assisting renters and first time homebuyers, and include one-on-one pre-purchase homebuying counseling, post purchase education, financial literacy and rental counseling.

The Housing Authority continues to seek input from public housing residents via programs through its Resident Initiatives Department. Resident Initiatives' staff continues to work with residents to form resident councils at all sites, and to develop leadership at all sites.

Actions taken to provide assistance to troubled PHAs

HACK is not designated as “troubled”.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City of Delano works to remove barriers to affordable housing by implementing a Housing Element that is consistent with California law and taking actions to reduce costs or provide off-setting incentives to assist in the production of safe, high-quality, affordable housing. The City is committed to removing governmental constraints that hinder the production of housing.

Delano will continue to monitor potential barriers to affordable housing through the Housing Element. In addition, actions that will be undertaken to remove barriers to affordable housing include:

- Improve the one stop process by creating a Development Review Committee (DRC) to expedite processing of affordable housing projects.
- Identify land use policies, ordinances and procedures, and other potential local state and federal regulations that may act as institutional barriers to the development and/or rehabilitation of affordable housing and develop minimum densities for single- and multi-family housing developments.
- Refer inquiries and landlord/tenant complaints concerning housing discrimination to the applicable regulatory body (State Department of Fair Employment and Housing, HUD, or private counsel) for processing; disseminating fair housing information citywide by sponsoring workshops, housing information fairs, and monitoring of affirmative marketing; and advertising fair housing laws and complaint procedures through literature displays at City offices, non-profit organizations such as Kern County Housing Authorities, property management organizations, lenders, and other such organizations.
- Sponsor workshops, housing information fairs, monitor affirmative marketing, and working closely with the State Department of Fair Employment and Housing.
- Monitor the supply of vacant zoned and residential planned land. The City shall also ensure that there is at least a continual 10-year supply of planned residential land and at least a 5-year supply of zoned land to meet the needs of all economic sectors of the community.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The following are some of the programs implemented or supported by the City to eliminate obstacles to meeting underserved needs:

- The Low-Rent Public Housing Program administered by the Housing Authority of the County of Kern

- The Density Bonus Ordinance
- The Low Income Tax Credit Program
- First-Time Home Buyer Loan Program

Additionally, the City addressed economic opportunity needs in the community. The City of Delano has an agreement with Mission Community Services to provide an entrepreneurial training program and business counseling for residents in Delano. These services assist existing small businesses and start-up businesses improve business or success rate by providing counseling and training.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

Approximately 50 percent of the housing stock in Delano was built before 1978, indicating that a significant portion of the housing stock may contain lead-based paint. The City requires that the First-Time Homebuyer Program and the Housing Rehabilitation Program both address lead-based paint hazards in homes built prior to 1978. Information on the dangers of lead-based paint is available on the City’s website, In addition, the City’s Code Enforcement program provides information to residents on lead-based paint hazards and resources for abatement.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City seeks to reduce the number of people living in poverty (extremely low- income households earning less than 30 percent of the of Area Median Income) by continuing to implement its anti-poverty strategy which includes providing a number of programs, including housing assistance and economic development assistance. This strategy will assist in reducing the number of poverty level families to the extent that those families are able to take advantage of the City’s programs and are successful in maintaining their economic independence and self-sufficiency. Many of the City’s programs strive to increase self-sufficiency of low income families and reduce the number of households with incomes below the poverty line.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City's institutional structure encourages collaboration with various County government agencies and with neighboring jurisdictions to address needs. Many organizations play crucial roles in implementing the City’s Consolidated Plan strategy (public agencies, for-profit agencies, non-profit organizations, and private industry) many of whom are mentioned earlier in this CAPER. The City’s Economic Development Department has oversight responsibility for the coordination of these agencies. The City will continue to work with organization to help meet housing, homeless, community development, and economic development needs.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City works closely with a variety of other government agencies, non-profits, and for profit

organizations to ensure that residents are provided with a wide range of services.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

In 2014, the City prepared its own Analysis of Impediments to Fair Housing Choice (AI). The AI identified the following impediments to fair housing choice:

- Lack of Affordable Housing Opportunities
- Lack of Access to Financing
- Lack of Awareness on Fair Housing Services

The following actions/activities were taken during FY 2020-2021 to address the impediments to fair housing choice identified in the City's AI:

- The City of Delano has a Fair Housing complaint intake hotline. City Staff are responsible for the intake of the calls and the referral to the appropriate agency such as Department of Fair Employment & Housing (DFEH).
- Upon request, the City provided a list of affordable housing resources in the City.
- The City focused efforts on providing affordable housing opportunities that are available to low-income households and are designated as family units to offer housing choices for household types other than seniors.
- The City made an effort to provide and expand homeownership opportunities for households that speak a language other than English. Flyers regarding first-time homebuyer programs are printed in English and Spanish. The City will continue to expand its effort to reach Delano residents through increased marketing.
- The City worked with local lenders to promote the City's First-Time Homebuyer Program. Program information was provided in English and Spanish. Information regarding the program was available at City Hall, the public library, and at community events where fair housing choice in general was promoted by the City. The City also partnered with local realtor and lending institutions and conducted community workshops, and distributed flyers regarding private and City-sponsored first-time homebuyer programs.
- The City provided brochures and information regarding homeownership, rental assistance, and housing rehabilitation assistance programs in English and Spanish.
- The City has prepared and posted educational flyers regarding housing rights and examples of fair housing violations to better educate residents and property managers about fair housing.



CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City of Delano has developed a monitoring system involving desk monitoring and on-site monitoring to ensure that CDBG-funded activities are carried out in a timely manner and in accordance with applicable federal regulations. Desk monitoring is carried out annually and includes a detailed review of contracts and project details to ensure compliance with CDBG program national objectives and eligibility requirements. On an ongoing basis, program staff reviews CDBG project expenditures for cost reasonableness and adequate documentation. On-site monitoring ensures consistency with the information in the application and contract. The objectives of monitoring are to assure that: the projects are carried out as described, the projects are implemented on a timely manner, and that the projects are operating in a manner that minimizes the opportunity for fraud, waste, and mismanagement.

While housing activities are not carried out with CDBG funds, the City has implemented a monitoring process to ensure proper administration of public funds. Self-Help Enterprises (SHE) administers and monitors the First-Time Home Buyer and Home Repair programs for the City of Delano utilizing State HOME and CAL-Home funding. SHE inspects the homes before, during, and after construction to ensure compliance with local, state, and federal regulations. In turn, the City monitors Self-Help Enterprises to ensure proper use of funds.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

A 15-day review period was provided for the FY 2020-2021 CAPER. The CAPER was available for public review and comment from September 1 through September 20, 2021. The report was available at City Hall and the City's website at www.cityofdelano.org. Notice of its availability was published in the *Bakersfield Californian* newspaper. The City Council reviewed the CAPER at its September 20, 2021 meeting. Proof of publication for all public hearings, meetings, and general outreach efforts can be found in Appendix A.

The FY 2020-2021 CAPER includes a summary of accomplishments for each priority need that was designated in the strategic plan. The public service activities include the number of persons served during the reporting period. For public facilities, housing, and improvements, this included the number of projects assisted and the number of projects completed during the reporting period.

The FY 2019-2020 CAPER includes the standard reports generated from the Integrated Disbursements and Information System (IDIS). The IDIS information retrieval and reporting capability currently provides the basic accomplishment and program information needed to identify the eligibility and funding status of CDBG activities. The effectiveness of citizen participation is enhanced when citizens, stakeholders, and elected officials are aware of the benefits. One benefit is, of course, the variety of points of view which citizens and stakeholders can bring to local government planning in areas such as affordable housing, neighborhood revitalization, human services, and neighborhood organization.

Enabling the citizens, particularly the low to moderate income program beneficiaries, to voice their concerns, preferences, and needs allows the elected officials to better understand public sentiments. At the same time, through the process, citizens may gain the understanding that the officials elected to represent them are indeed concerned and will make choices that will best serve the community.

Citizen participation allows for identifying problems, proposing solutions to problems, goal setting, balancing needs, determining priorities, and recommending which projects should become a part of the City's Consolidated Plan Program. These goals are met through a collaborative process.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City of Delano felt the impact of the COVID-19 pandemic and took steps to address changing community needs. In addition, the passage of the Coronavirus Aid, Relief, and Economic Security (CARES) Act by Congress on March 27, 2020 identified additional funding for the CDBG program to allow jurisdictions to prevent, prepare for, and respond to the community impacts of the COVID-19 pandemic (CDBG-CV). HUD planned to allocate some of the CDBG-CV funds immediately and allocate additional CDBG-CV funds at a later date.

The City received \$335,078 in the first allocation of CDBG-CV funds (CV1). On August 2020, the City undertook the first amended of the FY 2019-2020 Action Plan and Citizen Participation Plan for the CDBG program to receive and allocate the CV1 funds.

The City was notified of an additional allocation of \$237,586 in CDBG-CV funds (CV3) and in February 2021 the City undertook a second amendment to the FY 2019-2020 Action Plan to reallocate the CV1 funds and allocate the additional CV3 funds to a Utility Assistance Program.

As the community needs have continued to shift in response to the pandemic, it was necessary to again amend the FY 2019-2020 Action Plan. In June 2021, the City undertook the third amendment to the FY 2019-2020 Action Plan to reallocated a portion of the CV1 funds and a portion of the CV3 funds to additional programs needed to serve the community.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

Not applicable.

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

Not applicable.

APPENDIX A

- **Proof of Publication – 15-Day Public Comment Period**
- **Public Comments Received**

APPENDIX B

- IDIS Report PR 26