



CITY OF DELANO RECREATION DEPARTMENT
925 ELLINGTON STREET, DELANO, CALIFORNIA 93215 • PHONE 661-721-3335 ~ FAX: 661-720-9760

PARK SHELTER APPLICATION

- Albany Park 1 (Hill) Jefferson Park Cecil Park North Cesar Chavez Park
Albany Park 2 (Street) Kalibo Park Cecil Park South Cecil North Stage
Morningside Picnic Area

(Print) Primary Contact Renter: Birth Date:

Organization (if applicable):

Address: City: State: Zip:

Primary Phone: 2nd Phone:

E-mail: Attendance: Event date(s):

Purpose / Description of use:

HOURLY or DAY Use time Start: Use time End: (Must end by 9:00 P.M.)

Is this event open to the public: Yes No (Special Event Permit may be required)

Inflatable Bounce Structure: Yes No (City of Delano added as insured is required)

Park Shelter Terms & Fees:

- A Park Shelter Application must be completed and fully paid before reservation date can be made and approved by the Recreation Manager or designee.
Applications may be accepted up to one (1) year in advance.
A Park Shelter Application can only be submitted at Administration Office during business hours.
Only the Primary Contact Renter can make changes to the application once submitted.
Primary Contact Renter must be 21 years or older.
Alcohol and sound permits are included in all park shelter rentals.
Changes to reservations must be made in person (by Primary Contact Renter) at least (7) calendar days prior to the event date.
Changes may be subject to a \$20.00 rescheduling fee for each occurrence.
No changes will be honored after the event date.
All Fees paid are not refundable.

I have read, understood, and agree to all the terms and conditions listed above. Initial:

OFFICE STAFF USE ONLY

Form containing fields for ABC Letter, Park Shelter, Cecil North Stage & Electricity, Security required, Security on site, Liability insurance, Rental rate, Stage & Electricity fee, ABC Letter fee, Total due, Date, Amount paid, Receipt #, Balance, Entered by, and Notes.

## RULES

### ALCOHOL:

If the Renter intends to sell alcohol, the Renter will need to do the following:

- Obtain approval letter from the Chief of Police to sell alcohol (\$15.00 fee)
- Submit the letter to the California State Department of Alcoholic Beverage Control, located at:
  - 4800 Stockdale Hwy, Suite #213, Bakersfield, CA 93309
  - Phone: (661) 395-2731 | Email: BKF.Direct@abc.ca.gov
- Submit proof of permit with this application.

### INFLATABLE BOUNCE STRUCTURE:

If you intend to use a bounce house at the park you will need to do one of the following:

- Submit proof of commercial general liability insurance naming the City of Delano, its officers, agents, employees, successors and assigns as additional insured.

### DELANO MUNICIPAL CODE SECTIONS 9.16.010 – 9.16.120:

1. It is unlawful for any person to violate any regulation governing conduct in any public park within the city limits.
2. **All public parks within the city shall be open daily to the public, year around, from the hour of six a.m. to the hour of ten p.m.; and it is unlawful for any person or persons (other than city personnel or other governmental authority conducting appropriate city or governmental business therein), to occupy or be present in the park during any hours in which the park is not open to the public.**
3. Any section or part of the park may be declared closed to the public by the director of parks and recreation at any time and for any interval of time, either temporarily or at regular or stated intervals.
4. No amusement for gain or for which a charge is made can be conducted in a park without the consent of the city council of the city.
5. The city designates all city parks as "drug-free zones" for the purpose of sentence enhancement pursuant to California Health and Safety Code Section 11380.5.
6. Groups, organizations, or individuals using the facility are responsible for compliance with all appropriate state, county & local laws, ordinances, and regulations, including fire regulations, health and safety code requirements, facility use permits, insurance requirements, and the payment of fees as approved by the Delano City Council.
7. **It is unlawful to drive or park any automobile except on a street, driveway, or parking lot in any park; or to park or leave any motorized vehicle in any place other than the one established for public parking.**
8. It is unlawful to bring any dangerous animal into any park.
9. **It is unlawful for any person, other than those issued a permit by the director of parks and recreation, or by the city council, or any of the city council delegated city officials, to vend, sell, peddle or offer for sale any commodity or article within park.**
10. It is unlawful for anyone to place, glue, tack or otherwise post any sign, placard, advertisement, or inscription whatsoever, nor shall any person erect or cause to be erected any sign whatsoever on any public lands on any part of the park or roads adjacent to the park, except for any properly authorized government official in pursuit of any official duty.
11. **It is unlawful to bring in or dump, deposit, or leave any bottles, broken glass, ashes, paper, boxes, cans, dirt, rubbish, waste, garbage or refuse, or other trash. No such refuse or trash shall be placed or left anywhere on the grounds of the park but shall be placed in the proper receptacles where these are provided; where the receptacles are not so provided, all such rubbish or wastes shall be carried away from the park by the person responsible for its presence, and properly disposed of elsewhere.**
12. It is unlawful to willfully mark, deface, disfigure, injure, tamper with, or displace or remove, any building, tables, benches, fireplaces, paving or paving material, water lines, trash receptacle, or any other public utility or parts or appurtenances thereof; signs, notices or placards whether temporary or permanent, or any boundary markers; or other structures or equipment, facilities or park property or appurtenances whatsoever, either real or personal.
13. **Any person convicted of violating Sections 9.16.112 through 9.16.118 of this chapter is guilty of an infraction, and upon conviction thereof shall be punished by a fine of fifty dollars for the first offense; a fine of one hundred dollars for the second offense; and a fine of one hundred fifty dollars for each additional offense.**

### ACKNOWLEDGEMENT:

I hereby certify that I have read and understand all terms and conditions in the rules and regulations regarding use of the facility that I am renting. I further agree to hold the City of Delano, its governing board, the individual members thereof, and all officers, agents, and employees free and harmless from any loss, damage, liability, costs or expenses that may arise during (or caused in any way) such use or occupancy of City property.

**Applicant's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_